

**WOODLANDS LIBRARY COOPERATIVE
ADVISORY COUNCIL**

Thursday, December 18, 2014

MINUTES

Order

The Advisory Council meeting was called to order at 1:00 pm by Trixie McMeeking, Advisory Council Chair. Trixie had to leave suddenly and Cory Grimminck, Council Vice-Chair, took over chairing the meeting.

Introductions

Shirley Ehnis – Adrian Public Library
Cindy Stanczak – Albion District Library
Laura Orlowski – Camden Township Library
James Oliver – Charlotte Community Library
Jane Moe – Constantine Community Library
Amber Laude – East Lansing Public Library
Lise Mitchell – Grand Ledge Area District Library
LeAnn Beckwith – Hillsdale Community Library
Trixie McMeeking – Homer Public Library
Joann Crater – Hudson Carnegie District Library
Trevor VanValkenburg – Lenawee District Library
Angela Semifero – Marshall District Library
Nancy Bellaire – Monroe County Library System
LuAnn Stachnik – Potterville Benton Township Library
Cory Grimminck – Portland District Library
Faye VanRavenswaay – Schoolcraft Community Library
Colleen Leddy – Stair Public Library
Mary Noeske – Sunfield District Library
Gayle Hazelbaker – Tecumseh District Library
Sharla Vincent – Tekonsha Township Library
Beth Taylor – Waldron District Library
Kate Pohjola Andrade – Woodlands Library Cooperative
Laura Claucherty – Woodlands Library Cooperative

Agenda Approval

It was moved to approve the agenda as presented. (Moved: Hazelbaker, Second: Oliver. Motion: Carried.)

Minutes

It was moved to approve the minutes for the October 9, 2014 Advisory Council meeting. (Moved: Semifero, Second: Ehnis. Motion: Carried.)

Financial Report

The financial report for October 2014 shows a budget income of \$2,110.89 and expenses of \$15,965.53 for a budget balance of -\$13,854.64. Pass through income for the period was \$7,041.47 and expenses were \$7,283.57 for a total balance of -\$14,096.74. The bills for October were \$23,169.71. Income for the period of October through November was \$2,453.08 and expenses were \$26,647.96 for a balance of -\$24,194.88. Pass through income for the period was \$7,051.59 and expenses were \$9,587.50 for a total balance of -\$26,730.79. The bills for November were \$12,873.42.

Committee Reports**Children & Teen Services**

Cory Grimminck, Children & Teen Committee Chair, reported that the committee is going to create a newsletter and they hope to have it out by the end of January. Members who want to receive it can sign up. One idea they had was to develop traveling workshops that can be presented at various locations around Woodlands service area. They plan to meet in January.

Continuing Education

Woodlands held an Advocacy workshop and the speakers were very informative. Woodlands will host a social media workshop in the spring.

Personnel

There was no Personnel Committee report for this Advisory Council meeting.

Planning and Evaluation

The Planning & Evaluation Committee met and will begin to use the results of the strategic plan to create a workable document to update the Plan of Service. One idea is to use last year's surplus funds to create mini-grants for member libraries. Another suggestion is to retire the mobile training lab, which isn't being used, and to create an electronic petting zoo. There has been no information yet about the rumored state aid supplement.

eResources

Amber Laude (East Lansing Public Library), committee member, reported that they had extra money at the end of the year to make additional purchases.

Unfinished Business

There was no unfinished business for this advisory council meeting.

New Business

There was no New Business for this Advisory Council meeting.

Discussion Topic**Sub-Groups (Regional, County, Class Size, Areas of Expertise)**

One of the topics that surfaced during strategic planning was creating a web of interest groups within the cooperative members, i.e. Lego group, regional groups, interest groups, ILS systems. Another idea was to inventory cooperative "experts" that would be willing to share their expertise. One example is a traveling IT person that small libraries could hire.

Break

The advisory council took a short break and celebrated with cake for Kate.

Director's Report

Kate attended the Media Coaching workshop, and a lot of Woodlands members attended. She said the Cooperative Director's Association, Midwest Collaborative for Library Services and the Library of Michigan are planning a program for next fall on public library and school partnerships and collaboration. Plinkit will no longer be available for libraries in Michigan. There will be a new web site program through the Library of Michigan but it will include a small financial commitment.

Libraries were confused about the PPT form sent out for reimbursement. Kate is trying to get clarification from the Library of Michigan and any answers will be sent out to members.

Members were not interested in a demonstration on Early Literacy Stations.

Kate is talking to Ancestry.com about their pricing structure.

Seventeen members are participating in an online trial period for Lynda.com. They offer a large selection of online training videos.

What's Happening in Your Library?**Waldron District Library**

Beth Taylor said their Friends have been accepting donations for Christmas packages for families, and a lot of children are visiting the library.

Camden Township Library

Laura Orlowski said local author Dan Bisher, *Faded Memories*, gave a program at the library, and she has filed her state aid.

Potterville Benton Township Library

LuAnn Stachnik said they had two author programs including Richard Baldwin, a Michigan based author, and Barbara VanderMolen, author of *Discovering Michigan County by County*. She also said they had 35 four year olds participate in a book exchange. Their Friends had a Holiday celebration, and she has some new staff members.

Hillsdale Community Library

LeAnn Beckwith said they switched to Verso. They participated in a Scavenger Hunt involving local businesses, they received a matching grant from the Hillsdale County Foundation for audio books, they had a Café Color, and they have been making crafts with teens.

Lenawee District Library

Trevor VanValkenburg said in November they had a Food for Fines. For December their knitting group organized a Mitten Tree and patrons can donate hats, scarfs and mittens.

Monroe County Library System

Nancy Bellaire reported they are very busy with two staff members retiring and continued building renovations.

Charlotte Community Library

Jim Oliver said their library was established in 1894 and they will be celebrating with a 120th birthday party.

Constantine Township Library

Jane Moe reported they received a Reinhardt Grant to upgrade computers and they had a small fund raiser to help fund renovations. Their teen group had a book discussion.

Schoolcraft Community Library

Faye VanRavenswaay said they ended up with 24 trees donated by local businesses for their Jubilee of Trees and patrons vote on their favorite. They have over 50 classes available through Osher Lifelong Learning Institute.

Albion District Library

Cindy Stanczak said they are working with a shrinking staff and budget. They passed a balanced budget for sustainability. She reported the board appointed her as the Interim Director for 6 months. Their Teen Advisory Group is providing holiday gift wrapping as a fund raiser, and they will donate funds to a charity of their choice. They have started using Unique Collections. They will have a program for care givers of people with Alzheimer's. Albion has a new Brownfield Redevelopment Authority which will build a hotel in downtown Albion.

Adrian Public Library

Shirley Ehnis said the schools will be closed for Martin Luther King Jr Day and they are planning a Minecraft program.

Marshall District Library

Angela Semifero said they have a lot of programming planned, including Lego Club, Minecraft, Mah-Jongg, and Eric Litwin, author of *Pete the Cat*. They lost three staff members and she is currently interviewing replacements. She also announced she was selected to attend PLA Leadership Academy and is very excited for the opportunity.

East Lansing

Amber Laude reported that they have a lot of holiday programming and participated in Giving Tuesday. They produced a video with local musicians and library staff. They are selling library gift certificates for overdue fines and non-resident cards.

Stair Public Library

Colleen Leddy said on December 31st they become a District Library. They participated in International Games Day and played International Gossip. They had author Loreen Niewenhuis, *A 1,000-Mile Walk on the Beach*, and Colleen said she was a good speaker. They have created their annual cardboard Fantasy Village. They had 45 kids attend a program showcasing five young adult authors. The library created a proclamation with the school district vowing to work with the schools.

Tecumseh District Library

Gail Hazelbaker said they had successful Mango Languages Foreign Film Nights. They are creating a plan to update their lower level and will start renovations in the spring.

Portland District Library

Cory Grimminck said they had 250 go through their Haunted House at the library. Their Friends had an Open House and they had 475 people attend.

Sunfield District Library

Mary Noeske said her Friends group had a raffle and raised \$385.00 with donated items and served hot chocolate and cookies. They are replacing four public computers.

Grand Ledge Are District Library

Lise Mitchell said they had their ceilings painted and their ductwork cleaned. They had a collection analysis done and have been weeding their adult non-fiction. They had some down time so they could rearrange some spaces and update the bathrooms. They work closely with the schools and will have a Minecraft Party with the city for games day.

Public Participation

There was no public participation for this advisory council meeting.

Next Meeting

The next advisory council meeting will be held on February 19th at 1:00 pm.

Adjourn

It was moved to adjourn the advisory council meeting. (Moved: Stanczak, Second: Oliver. Motion: Carried.)

Cory Grimminck, Woodlands Library Cooperative
Advisory Council Vice Chair