WOODLANDS LIBRARY COOPERATIVE
ADVISORY COUNCIL

Thursday, June 18, 2015

MINUTES

Order
The Advisory Council meeting was called to order at 10:00 am by Cory Grimminck, Advisory Council Vice-Chair.

Introductions

Cindy Stanczak – Albion District Library
Mary Kennedy – Burr Oak Township Library
Laura Orlowski – Camden Township Library
Amber Laude – East Lansing Public Library
Lise Mitchell – Grand Ledge Area District Library
LeAnn Beckwith – Hillsdale Community Library
Angela Semifero – Marshall District Library
Barbara Beaton – Milan Public Library
Nancy Bellaire – Monroe County Library System
Cory Grimminck – Portland District Library
Nadia El Anani – Reading Community Library
Beth Taylor – Waldron District Library
Kate Pohjola Andrade – Woodlands Library Cooperative
Laura Claucherty – Woodlands Library Cooperative

Agenda Approval
It was moved to approve the agenda as presented. (Moved: Semifero, Second: Stanczak. Motion: Carried.)

Minutes
It was moved to approve the minutes for the April 16, 2015 Advisory Council meeting. (Moved: Semifero, Second: El Anani. Motion: Carried.)

Financial Report
Kate Pohjola Andrade gave the financial reports for April and May. The financial report for April shows a budget income of $193,224.54 and expenses of $114,052.83 for a budget balance of $79,171.71. Pass through income for the period was $43,642.35 and expenses were $33,243.49 for a total balance of $89,570.57. The bills for April were $18,308.01. Income for the period of October through May was $247,820.25 and expenses were $209,893.78 for a balance of $37,926.47. Pass through income for the period was $43,743.06 and expenses were $38,439.19 for a total balance of $43,230.34. The bills for May were $101,920.88.
Woodlands had a $33,000 budget adjustment at the May Governing Board meeting for delivery due to an error on the delivery spreadsheet.

Committee Reports
If anyone is interested in being on a committee they will be reforming for another two years in October.

Children & Teen Services
Cory Grimminck, Children & Teen Services committee chair, reported that the committee decided to produce their newsletter every other month instead of every month. Cory also asked the council to send her content for the newsletter if they have anything they would like to contribute. They are planning a maker space workshop in the fall and a children's legal issues webinar next winter.

Continuing Education
The Continuing Education committee has not met and they do not have a committee chair.

Personnel

Angela Semifero, Personnel committee chair, informed the council that Kate's annual review will go out in August via Survey Monkey.

Planning and Evaluation

The Planning and Evaluation Committee will meet on July 8th to review the draft budget and Strategic Plan. After the committee reviews these documents they will come to the Advisory Council in August for review. Then they will go to the Governing Board in September for review and approval.

eResources

Amber Laude (East Lansing Public Library), committee member, reported that OverDrive has discontinued the WMA format for audio books and switched to MP3. The committee is experimenting with curated collection lists. Also available in OverDrive is the Big Read, Summer Reading Club, and OverDrive Listen. A patron of one of our members will donate $200-$300 to purchase materials to fill in gaps in her favorite series for all Woodlands member's patrons to enjoy.

Unfinished Business

There was no Unfinished Business for this Advisory Council meeting.

New Business

There was no New Business for this Advisory Council meeting.

Discussion Topic

There was no Discussion Topic for this Advisory Council meeting.

Break

The Advisory Council did not take a break.

Director's Report

If you have a special relationship with your legislator let the Michigan Library Association know. If you have concerns about legislation that might affect libraries let MLA know or contact Kate and she will talk to MLA. If you think something might affect your library it might affect other Michigan libraries too.

Although not signed by the Governor yet, it appears State Aid might be increased for 2015-16.

Kate attended National Library Legislative Day in Washington the first week in May and had a good time. Next year she would like to possibly take a group from Woodlands. Legislators are much more attentive to their constituents.

The Rural Librarians Conference will be at the Grand Hotel on Mackinac Island May 4-6, 2016.

Kate's position on the MLA board is up in June. She asked the members where they think she could best serve the Woodlands members and interests.

Kate said working from home three days a week, with one day in the office, has been working out great. At their July meeting the Planning & Evaluation committee will review plans for the Woodlands office to go virtual. Kate has been researching what changes will need to be implemented to make this transition.

Kate has been working with Ancestry.com on developing a plan to make this service more economical for members. We participated in the Lynda.com trial, an online training tool, but did not have enough interest to pursue it at this time.

What's Happening in Your Library?

Grand Ledge Area District Library

Lise Mitchell – They received an MCC grant for summer reading. Instead of moving they will start renovations to their library next spring, which will include installing an elevator. They are putting their digitized materials on the web.

Camden Township Library

Laura Orlowski – They are busy with summer reading. She will have an essential oils class with Pittsford Public Library. She will have a state representative at the library to read stories to the children. They had Reptile Jones do a program at their library and really enjoyed it. He is just starting out and offered them a good deal to get the practice.

Reading Community Library

Nadia El Anani – They had 23 attend the summer reading program last week. They have an adult book group and the community room is now being used for various functions. They conducted a survey and are implementing suggestions.

East Lansing Public Library

Amber Laude – For a summer reading they had an Eric Litwin program, who is author of *Pete the Cat*. Batman and Iron Man showed up last week for a photo op with the children. They are starting with Super Heroes and progressing down to Local

Heroes as the summer reading program advances. They received an anonymous donation of 1.5 million for building renovations and they plan to renovate the children and teen area.

Albion District Library

Cindy Stanczak – Their summer reading program goes from June to August and are having children, teen and adult programming. They have 50 children and teen programs scheduled this summer, and additional scheduled programs include a Henna Club, a Yarn Club, Caring for Caregivers group, Adult GED, Vertical Gardening, and Homemade Fresh Mozzarella Cheese Making. They also had a very successful Eric Litwin program. They are also now offering a restricted youth library card where children can check out one item at a time with no parental financial responsibility.

Marshall District Library

Angela Semifero – They also had an Eric Litwin program at the high school and had over 400 people attend. Other programs they offered were a stuffed animal super hero make-over program, youth flower arranging, Back Roads Michigan author, a Shirley Temple memorabilia program, Puppy Saturday, a CSI program with the police department, drawing lessons for adults, and they will be partnering with their local 4-H Club. Kate attended their board meeting and presented on developing a vision for their library in the future.

Monroe County Library System

Nancy Bellaire – They are happy to announce they launched Hoopla. They received a Prime Time grant and will host A.J. Baime, author of *The Arsenal of Democracy: FRD, Detroit, and an Epic Quest to Arm an America at War*. They have to replace carpeting due to a moisture problem and one of their small branches will start renovations.

Milan Public Library

Barbara Beaton – For summer reading they will have a Touch the Truck program and an animal program. For adults and teens they will have a Henna program. They purchased a make your own button/magnet machine and have fun plans for that.

Hillsdale Community Library

LeAnn Beckwith – The Ladies Beautification League had a program across the street from the library while the library had their summer reading kick off and they had 600 people attend. They will have a Robin Hood program, a Reptile Jones program, and are featuring Hometown Heroes for summer reading. They have more adults than teenagers participating in their summer programming.

Waldron District Library

Beth Taylor – They are switching to natural gas and have had Internet problems. She didn't know if they were related. They will have a theater arts program during summer reading.

Burr Oak Township Library

Mary Kennedy – She is back to work now after a shoulder injury. They start summer reading next Tuesday and will celebrate Superman's 30th birthday. They have 25 children for summer reading and have many different types of super hero snacks planned.

Portland District Library

Cory Grimminck – They had an All Staff Training Day. They will redecorate their teen room. They will have an Ionia County wide millage vote in 2016. They are doing an "Every Family has a Hero" family history program and will compile the information into a book. They will have a Nerd Com and an Art After Dark for Adults program.

Public Participation

There was no public participation for this Advisory Council meeting.

Next Meeting

The next Advisory Council meeting will be held on August 20th at 10:00 am.

Adjourn

It was moved to adjourn the Advisory Council meeting. (Moved: Beaton, Second: Kennedy. Motion: Carried.)

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Cory Grimminck, Woodlands Library Cooperative
Advisory Council Vice-Chair