

**WOODLANDS LIBRARY COOPERATIVE
ADVISORY COUNCIL**

Thursday, December 17, 2015

MINUTES

Order

The Advisory Council meeting, held at the Albion District Library, was called to order at 1:00 pm by Cory Grimminck, Advisory Council Chair.

Introductions

Shirley Ehnis – Adrian District Library
Cindy Stanczak – Albion District Library
Mary Kennedy – Burr Oak Township Library
Laura Orłowski – Camden Township Library
Jim Oliver – Charlotte Community Library
Jane Moe – Constantine Township Library
Mary Rzepczynski – Delta Township District Library
Kristin Shelley – East Lansing Public Library
Lise Mitchell – Grand Ledge Area District Library
LeAnn Beckwith – Hillsdale Community Library
Trixie McMeeking – Homer Public Library
Joann Crater – Hudson Carnegie District Library
Ishwar Laxminarayan – Jackson District Library
Jackie Merritt – Jackson District Library
Mary Miller – Jonesville District Library
Janet Barton – Litchfield District Library
Shelly Wykes – Litchfield District Library
Angela Semifero – Marshall District Library
Nancy Bellaire – Monroe County Library System
Cory Grimminck – Portland District Library
Nadia El Anani – Reading Community Library
Faye VanRavenswaay – Schoolcraft Community Library
Colleen Leddy – Stair District Library
Mary Noeske – Sunfield District Library
Kate Pohjola Andrade – Woodlands Library Cooperative
Laura Claucherty – Woodlands Library Cooperative

Agenda Approval

It was moved to approve the agenda as presented. (Moved: Oliver, Second: Noeske. Motion: Carried.)

Minutes

It was moved to approve the minutes for the October 22, 2015 Advisory Council meeting. (Moved: Semifero, Second: Miller. Motion: Carried.)

Financial Report

Kate Pohjola Andrade gave the financial reports for October and November. The financial report for October shows a budget income of \$2,100 and expenses of \$16,001 for a budget balance of -\$13,901. Pass through income for the period was \$10,898 and expenses were \$6,875 for a total balance of -\$9,878. The bills for October were \$22,877. Income total through the end of November was \$2,523 and expenses were \$41,809 for a balance of -\$39,286. Pass through income for the period was \$10,907 and expenses were \$13,329 for a total balance of -\$41,707. The bills for November were \$32,261.

Committee Reports

Children & Teen Services

Cory Grimminck, committee chair, reported that the Children & Teen Services newsletter will be switching to MailChimp and reminded council members to send in material for the newsletter. The committee will host a webinar in February on legal issues concerning children, and they will meet in January to plan upcoming workshops, so let Cory know if you have any workshop suggestions.

Continuing Education

Angela Semifero, new committee chair, reported that the committee has not yet met, but if anyone has workshop suggestions send them to Angela.

Personnel

Kristin Shelley, East Lansing Public Library, thanked everyone for sending in responses to Kate's evaluation.

Planning and Evaluation

The Planning & Evaluation committee will review the draft budget in the spring.

eResources

LeAnn Beckwith, eResources committee member, reported that the committee will participate in a lynda.com trial, which is an online learning tool. They will review this service for a potential cooperative license purchase for member library staff.

Unfinished Business

There was no Unfinished Business for this Advisory Council meeting.

New Business

There was no New Business for this Advisory Council meeting.

Discussion Topic

There was no Discussion Topic for this Advisory Council meeting.

Break

The Advisory Council did not take a break.

Director's Report

The transition to our virtual office is going smoothly – Kate and Laura have been busy cleaning out the physical office. Our snail mail address will be changing to a post office box soon. Phone numbers, the fax number and our email addresses are staying the same. Please let the cooperative office know if we need to improve our accessibility.

Kate reported it was nice seeing so many members at the MLA conference. Jackson District Library received a State Librarian's Citation of Excellence Award for customer service.

The audit was reviewed at the November Governing Board meeting and has been approved.

Kate has worked with a couple of member libraries on the topics of becoming a district library and strategic planning.

Kate attended the MAME pre-conference to explore how libraries can work with their schools. She learned that new federal legislation, Every Child to Succeed Act, might improve getting school librarians back into the schools. The Cooperative Directors Association partnered on the conference. Next fall the CDS is working with partners to bring Maryanne Wolf to Michigan to present on changing how we read.

Member surveying will start soon so please participate so we get accurate results for the entire cooperative.

What's Happening in Your Library?

Charlotte Community Library

Jim Oliver – Jim reported that Charlotte was busy with Christmas programming, including ginger bread house building.

Jackson District Library

Ishwar Laxminarayan – Ishwar announced he was leaving Jackson District Library and that he will miss working with the council.

Jackie Merritt – Jackie said that it seems like her patrons seem to be in a good mood because of the holidays. They will hold an open house, and have a drawing for one child and one adult gift basket to give away to patrons.

Stair District Library

Colleen Leddy – Stair received an ALA Curiosity Creates grant and will collaborate with their school libraries. Their program is called Sculptamania, and programming includes a field trip to see abstract art in public places. They have also purchased toys to create, and she highly recommends Magna-Tiles. Disney is sponsoring the grant and feel libraries should help nurture creativity in children. Out of 70 libraries chosen to receive the grant, 15 will be featured in an after-grant booklet and Stair has been chosen to be showcased.

Sunfield District Library

Mary Noeske – Sunfield's Friends are having their annual open house, and they just finished a raffle and brought in \$200. They received new computers and patrons are learning to use Windows 10.

Reading Community Library

Nadia El Anani – Reading is offering makerspace programming the first week in each month. Their first one was mug cakes, then they had chocolate covered pretzels rods and had 71 participate. It teaches how to use utensils, measure and follow directions. They will have an Old Fashion Christmas program and give books to children.

Jonesville District Library

Mary Miller – Jonesville had a Christmas open house, and had a visit from Santa and had over 100 people attend.

Monroe County Library System

Nancy Bellaire – Because they had an increase in income, the Monroe Board lifted their hiring freeze. One of their branches has a 3-D printer and a local Robotics Team is using it. They had a History Fair. They are offering the 1,000 Books Before Kindergarten program, and received funds from their Friends, TJ Maxx, and used their Woodlands' grant for marketing. The Monroe staff made a 30 second video and it is showing as a trailer at their local theater.

Burr Oak Township Library

Mary Anne Kennedy – Saturday Burr Oak will hold their Christmas Party for the local children, then they go to the park to see Santa.

Delta Township District Library

Mary Rzepczynski – Delta used their Woodlands' grant for a Minecraft program. They are getting ready for a multigenerational Battle of the Books with Grand Ledge Area District Library.

Hillsdale Community Library

LeAnn Beckwith – LeAnn said they had a Family Movie Night, their teen librarian conducted a book tasting, and they are working on completing an inventory.

Schoolcraft Community Library

Faye VanRavenswaay - Faye reported that they are using their Woodlands' grant for their 1,000 Books Before Kindergarten. Their Friends fundraiser included a Gathering of the Greens table top and wreath decorations. They also had an open house with a barber shop quartet and school choir. They will have staff training on mental health topics relating to patrons. They are gearing up for their 21st annual Battle of the Books program.

Constantine Township Library

Jane Moe – Constantine is offering a lot of craft programs, and their Lego Club is going strong. They are also finishing up with a Reinhardt grant and all their garage sale items are gone.

Homer Public Library

Trixie McMeeking – Trixie reported they had a craft day before Thanksgiving when the kids were off school. They had Santa visit and had 300 people attend. They purchased refurbished Tech Soup

computers with their Woodlands' grant. They received a Libri Foundation grant and will receive \$700 in books, with no matching funds required. They will also hold an adult color book club.

Hudson Carnegie District Library

Joann Crater – Hudson has been hosting a Scholastic Book Fair. They participated in the local Christmas parade, providing a live Clifford that rode on a float. They are holding a fundraiser where patrons can vote on their favorite displayed ginger bread house. They will also have a supper with Santa and Mrs. Clause. They received shelving from Siena Heights University and are seeking a quote to refinish their wood floors.

Camden Township Library

Laura Orlowski – Laura reported she finished her state aid report and they are working on QSAC requirements. Her board is researching the possibility of becoming a district library and a patron said she would help form a Friends group.

Albion District Library

Cindy Stanczak – Cindy said they are considering an adult coloring program and they are working on an after school program in response to local school funding issues. They have a yarn craft club, and they had a Gospel Sounds of Christmas program that was a big hit. They have a Star Wars display with items from a patrons collection for the release of the new Star Wars movie, and have a raffle for movie tickets for the patron closest to guessing the number of items in the display case. The Friends purchased a movie showing license. She will have three new Board members and they have a budget surplus for the first time in a long time. They will have a United Way literacy program. They purchased part of a security system with their Woodlands' grant. They have been cleaning up their patron records.

Marshall District Library

Angela Semifero – Angela said they had a concert with the Olivet College band, they have a Murder Mystery Night for the teens, and they hold Literary Lunches with local 5th graders. They have Windows 10 classes and will offer wireless hotspots for patrons. They held a book sale because they had so many donations. They will be closed for a couple of weeks because they are getting new carpet and are rearranging to create new spaces in their library.

Adrian District Library

Shirley Ehnis – Adrian will have a drop-in Lego program on December 29th. In January they will have a Star Wars event on Martin Luther King Day, and will be hosting the Woodlands' Advisory Council in February. The Lenawee County libraries have a Blackstone Audio group to get better pricing, had bond issues training, and will hold a One Book, One County program.

Litchfield District Library

Janet Barton – The library signed the papers to purchase a new building in September and held a Halloween Party there. Their book club is going strong. Their Board will make a presentation to the local TIFA to ask for financial assistance to help them get into their new building.

Shelley Wykes – The Litchfield community held a City of Trees competition and voted on their favorites.

East Lansing Public Library

Kristin Shelley – East Lansing is getting ready for a major renovation and will be closed until January 11th, but their makerspace will remain open.

Grand Ledge Area District Library

Lise Mitchell – In March they will be renovating and adding extra square footage. They started 1,000 Books Before Kindergarten in December and will participate in Battle of the Books with Delta. They have a Reader's Advisory for children up to 12 years old. They had Frozen characters visit the library and had 900 attend. They doubled funds made during their annual book sale and had a wreath making program.

Portland District Library

Cory Grimminck – Their Friends had an open house and had 430 people attend. They have a wish tree where the tickets are attached to ornaments, and when patrons take a ticket they get to keep the ornament. They will hold an Art After Dark program for adults.

Public Participation

There was no public participation for this Advisory Council meeting.

Next Meeting

The next Advisory Council meeting will be held on February 18, 2016 at 1:00 pm at the Adrian District Library in Adrian, MI.

Adjourn

It was moved to adjourn the Advisory Council meeting. (Moved: McMeeking, Second: Oliver. Motion: Carried.)

Cory Grimminck, Woodlands Library Cooperative
Advisory Council Chair