

**WOODLANDS LIBRARY COOPERATIVE  
ADVISORY COUNCIL**

Thursday, February 18, 2016

**MINUTES**

**Order**

The Advisory Council meeting, held at the Adrian District Library, was called to order at 1:10 pm by Cory Grimminck, Advisory Council Chair.

**Introductions**

Shirley Ehnis – Adrian District Library  
Cindy Stanczak – Albion District Library  
Laura Orłowski – Camden Township Library  
Ann Sanders – Dorothy Hull Library  
Anna Curtis – Eaton Rapids Public Library  
LeAnn Beckwith – Hillsdale Community Library  
Joann Crater – Hudson Carnegie District Library  
Sara Tackett – Jackson District Library  
Nadia El Anani – Jonesville District Library  
Trevor VanValkenburg – Lenawee District Library  
Angela Semifero – Marshall District Library  
Nancy Bellaire – Monroe County Library System  
Cory Grimminck – Portland District Library  
Jeri Mosher – Reading Community Library  
Colleen Leddy – Stair District Library  
Gayle Hazelbaker – Tecumseh District Library  
Beth Taylor – Waldron District Library  
Kate Pohjola Andrade – Woodlands Library Cooperative  
Laura Claucherty – Woodlands Library Cooperative

**Agenda Approval**

It was moved to approve the agenda as presented. (Moved: Stanczak, Second: Hazelbaker. Motion: Carried.)

**Minutes**

It was moved to approve the minutes for the December 17, 2015 Advisory Council meeting. (Moved: Beckwith, Second: Crater. Motion: Carried.)

**Financial Report**

Totals from the December and January financial reports were listed on the agenda. Kate reminded Council members that the monthly financial reports are posted on the Woodlands web site.

**Committee Reports**

**Children & Teen Services**

The Children & Teen Services committee reported that the Legal Issues in Youth Services webinar was a success and had 31 registrations. Several attendees said it was very informative. As soon as the archive is available Kate will send out the information to the members. The committee is planning a spring workshop comparing several literacy programs at three different locations. A couple of the programs being highlighted include 1,000 Books Before Kindergarten and Dolly Parton Imagination Library. Dates and locations are still being finalized. For fall, the committee is working on a teen digital media lab workshop and they are investigating putting together a media lab for Woodlands members to borrow.

**Continuing Education**

Angela Semifero, committee chair, reported that the committee has not yet met, but if anyone has workshop suggestions send them to Angela. Survey results are being compiled and the committee plans on meeting soon to plan upcoming workshops.

**Personnel**

The Personnel committee has not met and has nothing to report at this time.

**Planning and Evaluation**

The Planning & Evaluation committee will meet soon to discuss the draft budget. The Library of Michigan reviewed our updated Plan of Service and suggested a few changes. We hope to get mini-grant information out earlier this year to give members more time to plan how they will spend the funds before the end of our fiscal year.

**eResources**

The eResources committee had additional funds to spend and are busy building our OverDrive collection.

**Unfinished Business**

There was no Unfinished Business for this Advisory Council meeting.

**New Business**

There was no New Business for this Advisory Council meeting.

**Discussion Topic**

Kate thanked Shirley Ehnis and Adrian District Library for letting us hold the Advisory Council meeting this month at their facility. She also announced that we have volunteers for central and eastern Michigan for meetings, and we will try to get some meetings scheduled on western side of the cooperative in the future.

The council had a discussion on filtering computers and QSAC. The Library of Michigan now has an ERate consultant if a library needs assistance.

Kate also told the Council that the cooperative is here to help educate board members on their responsibilities and practices, and to contact her if you would like to have her present to your board.

**Break**

The Advisory Council did not take a break.

**Director's Report**

Woodlands disbursed 75 sets of Labor Law Posters to libraries throughout Michigan at a substantial discount.

The Small & Rural Library Conference registration is now open. It will be held on Mackinac Island again this year.

National Library Legislative Day is the same week as the Small & Rural Libraries Conference so Kate will not attend the NLLD in Washington this year. Woodlands hopes to be able to provide a few scholarships next year for select members to attend the NLLD with Kate.

State Aid is currently staying the same as reported earlier.

There are beginning talks on exempting libraries from tax capture practices, as millages are funds approved by the voters for libraries.

The Lego group is planning a second meeting in early April. This session is being planned by Carrie Brueck at Nottawa Township Library. As soon as plans are confirmed they will be sent out to the members.

Kate reported that 25 members responded to the survey. One of the concerns expressed was that because a member did not have a degree they felt they weren't qualified to serve on a committee. Kate encouraged all members, no matter what their education, to volunteer on cooperative committees because of the experience they bring just by working at a library and with patrons.

**What's Happening in Your Library?**

**Tecumseh District Library**

Gayle Hazelbaker – Gayle reported that they are in phase three of their renovation and are upgrading their technology. She said that the Directors of Lenawee Libraries have joined to get a discount from Blackstone Audio and in March they will have programming for a One Book, One County read featuring Barbara Kingsolver's *Animal, Vegetable, Miracle*. In May, the Tecumseh staff will have a staff development day and will visit the Marshall District Library to observe Marshall staff.

**Lenawee District Library**

Trevor VanValkenburg – Trevor said they have finished adding study rooms, and will be painting the meeting room. He also mentioned that the One Book, One County has been a big undertaking in planning 35-40 programs.

**Adrian District Library**

Shirley Ehnis – Shirley said Adrian will have a stuffed animal sleep over. In April they will host an author visit with Joseph Heywood. Story time and adult coloring programs have been a success.

**Hudson District Library**

Joann Crater – Joann said they are getting quotes for new carpeting, then they will install additional shelving. They will have programs on essential oils, knitting and adult coloring. The library has a carousel horse, which was donated to them, and if another library would like to borrow it contact Joann. Joann is on the hospitality committee for the Small and Rural Librarians conference and they are in need of donated gift baskets.

**Camden Township Library**

Laura Orlowski – Laura will be attending the Small & Rural Librarians Conference along with two board members. She reported that she enjoyed the Millage workshop and her board is still investigating moving to a district library. They will have a Star Wars program in March, a mini-car show for boys in April, and their annual American Girl party in May featuring the doll Mary Ellen.

**Waldron District Library**

Beth Taylor – Beth said statistics are down. They are planning an Almost Easter Extravaganza and their youth book club, the Book Worms, will host an Easter egg hunt, and they will show a movie.

**Eaton Rapids Public Library**

Anna Curtis – Anna said their statistics have increased dramatically with additional programming and they are outgrowing their space. The library is looking into renovating an upstairs storage area for more usable space.

**Hillsdale Community Library**

LeAnn Beckwith – LeAnn said she finished her state aid report and will attend a budget meeting. They have hired a new staff person and are starting to fix up their building. Because of new children's staff they have been using their movie license more.

**Albion District Library**

Cindy Stanczak – Cindy said they have been researching how the local school situation will impact library services and their district library agreement. They will go for a millage in August. They will start a Geek the Library in April and most programming will be tied into this. They received a grant from the Albion-Homer United Way and will offer special literacy programs for ALICE families. In partnership with the local Senior Citizens Center they will launch an adult coloring program. They are updating their technology with ERate funding. Their Friends group will help sponsor the Geek programs, summer reading, and will donate materials. They will participate in the Big Read with Albion College which will feature the book *Fahrenheit 451*. They had 13 people attend a Goosebumps program and will host a Frozen Sing-Along party.

**Jackson District Library**

Sara Tackett – Sara said for March is Reading month each branch has selected their own books to highlight. They had 1,200 entries in their Young Poets contest and their local writer's group will be the judges for the contest. Jackson District Library works closely with their schools, and will bring in a poet for school visits. JDL took over when Jackson Story Fest folded and will have a bike rally in May and walking routes to kick off summer reading.

**Reading Community Library**

Jeri Mosher – Jeri said Reading is updating their building and will hire a new assistant. They provide a monthly Make And Take, and show movies every month. They had 18 attend their showing of

Goosebumps. They will have a Mind Smart field trip for young patrons and they are hoping parents will also attend. She hopes to start weeding, and will send discarded books to ROSEY.

### **Dorothy Hull Library**

Ann Sanders – Ann said that as a fairly new director she did not have much to report, except that she has new staff, and three new board members.

### **Stair District Library**

Colleen Leddy – Colleen said that Stair will participate in the Lenawee Reads and they have started a coloring program. They received a grant from ALA for a program called Sculptmania, which focuses on outdoor sculpture in public places. They are working with the schools and children are participating in a contest by making models of sculptures. One winner will be selected and the model will be used to create a real sculpture. They also purchased creative construction toys with the grant. They will be participating in the Great Michigan Reads which will focus on the title *Station Eleven*. They have had an increase in attendance in story time since they switched from morning to evening programming. They will host the Smithsonian Hometown Teams exhibit.

### **Marshall District Library**

Angela Semifero – Angela reported that they have reorganized their spaces and have more room. They have a winter reading club, I Read a Latte, and will have hot chocolate and coffee as prizes. They had a program on railroads and trains and had a lot of men attend. They had a tour of the historic National House Inn. They have received a Genealogy Fairy grant for a staff member to attend the National Genealogical Conference. They are providing technology supplemental training for the middle school. They have a lot of middle schoolers in the library after school, and they try to keep them engaged with programming.

### **Jonesville District Library**

Nadia El Anani – Nadia said Jonesville has an adult reading program, and had almost 60 attend for a book give-away at the church across the street. They have a weekly story time, and have purchased a new receipt printer. They will have a book talk & sale in March featuring Jay C. Martin, author of *General Henry Baxter, 7<sup>th</sup> Michigan Volunteer Infantry, a Biography*. They have a local festival in May and Nadia thinks the library should participate.

### **Monroe County Library System**

Nancy Bellaire – Nancy said Monroe has been busy with Black History Blues programming. They are considering a new branch in South Rockwood. They had a problem patron whose library privileges were suspended, and they had a FOIA request.

### **Portland District Library**

Cory Grimminck – Cory said they will have a millage vote in August. They are participating in a Battle of the Books with other libraries. They received a donation to help sponsor their Children's Garden. They have been accepting entries for an art contest, with donated prizes. In May they will have a Once Upon an Ever After program highlighting fairy tales, and will raise funds for the Make a Wish Foundation.

It was mentioned that the Ella Sharp Museum in Jackson has an awesome Lego Exhibit right now.

### **Public Participation**

There was no public participation for this Advisory Council meeting.

### **Next Meeting**

The next Advisory Council meeting will be held on April 21, 2016 at 10:00 am at the Portland District Library in Portland, MI.

### **Adjourn**

It was moved to adjourn the Advisory Council meeting. (Moved: Stanczak, Second: Hazelbaker. Motion: Carried.)

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Cory Grimminck, Woodlands Library Cooperative  
Advisory Council Chair