

**WOODLANDS LIBRARY COOPERATIVE  
ADVISORY COUNCIL**  
Thursday, April 21, 2016

**MINUTES**

**Order**

The Advisory Council meeting, held at the Portland District Library, was called to order at 10:10 am by Cory Grimminck, Advisory Council Chair.

**Introductions**

Shirley Ehnis – Adrian District Library  
Cindy Stanczak – Albion District Library  
James Oliver – Charlotte Community Library  
Jane Moe – Constantine Township Library  
Mary Rzepczynski – Delta Township District Library  
Ann Sanders – Dorothy Hull Library  
Lise Mitchell – Grand Ledge Area District Library  
Joann Crater – Hudson Carnegie District Library  
Sara Tackett – Jackson District Library  
Nadia El Anani – Jonesville District Library  
Janet Barton – Litchfield District Library  
Angela Semifero – Marshall District Library  
Cory Grimminck – Portland District Library  
Kristie Reynolds – Portland District Library  
Lu Ann Stachnik – Potterville Township Library  
Faye VanRavenswaay – Schoolcraft Community Library  
Mary Noeske – Sunfield District Library  
Beth Taylor – Waldron District Library  
Kate Pohjola Andrade – Woodlands Library Cooperative  
Laura Claucherty – Woodlands Library Cooperative

**Agenda Approval**

It was moved to approve the agenda as presented. (Moved: Stanczak, Second: El Anani. Motion: Carried.)

**Minutes**

It was moved to approve the minutes for the February 18, 2016 Advisory Council meeting. (Moved: Barton, Second: Crater. Motion: Carried.)

**Financial Report**

Totals from the February and March financial reports were listed on the agenda and reviewed. Income increases as state aid checks are received.

**Committee Reports**

**Children & Teen Services**

The Children & Teen Services committee chair Cory Grimminck, Portland District Library, reported that the Legal Issues in Youth Services webinar was a success and had 31 registrations. The committee is planning a spring workshop comparing several literacy programs at three different locations. A couple of the programs being highlighted include 1,000 Books Before Kindergarten and Dolly Parton Imagination Library. Details are still being finalized and registration information will be sent out soon. *[Note: Program has been postponed until sometime in the fall.]* For fall, the committee is

working on a teen digital media lab workshop and they are investigating creating a media lab for Woodlands members to borrow. The committee will start to distribute their digital newsletter using MailChimp. The committee will have random drawings to give away a gift card for members who contribute material to the newsletter.

The Lego+ Roundtable Group met at the Albion District Library and had 19 people attend. Carrie Brueck, Nottawa Township Library, led the discussion and provided Lego programming ideas they use at their library.

### **Continuing Education**

Angela Semifero, Continuing Education committee chair, reported that the committee met and is planning several training opportunities based on the cooperative's survey results. This spring the committee hopes to offer a viewing party featuring an ALA webinar. In the fall 2016 they are planning a human resources workshop, in the winter of 2017 a policies webinar, in spring 2017 a building maintenance workshop, and in fall 2017 an online marketing & social media workshop.

### **Personnel**

The Personnel committee has not met and has nothing to report at this time. Kate's evaluation will go out to members in July or August.

### **Planning and Evaluation**

Kristie Reynolds reported that the Planning & Evaluation committee approved providing members a \$1,000 mini grant again this year. Application forms will go out next week. Woodlands will also offer a professional membership grant for members. The amount of the grant will be reimbursed up to the amount of each member's MLA institutional fee.

### **eResources**

The eResources committee, chaired by Tom Moore of Delta Township District Library, met in March. This committee works hard for the Woodlands members by ordering OverDrive titles each month, resolving OverDrive issues, and reviewing products like lynda.com. Lynda.com has changed their pricing structure and implementing it is not feasible for the cooperative at this time. Kate is reviewing other online training options. Zinio might be coming out with better pricing for small libraries. Kate has talked to Niche Academy and is trying to set up a trial of Comics Plus. The cooperative directors are working together to get additional statewide discounts.

Woodlands annual Ancestry.com renewal is coming up. If you wish to stop participating, or want to sign up, contact Kate. Pricing is based on population and is for in-library use only.

### **Unfinished Business**

There was no Unfinished Business for this Advisory Council meeting.

### **New Business**

The Woodlands Plan of Service was submitted to the Library of Michigan for approval but was returned with a few small changes suggested. The changes were provided to the membership for review. It was moved to recommend to the Governing Board the approval of the Plan of Service changes as outlined. (Moved: Semifero, Second: Stanczak. Motion: Carried.)

### **Discussion Topic**

There was no discussion topic for this meeting.

### **Break**

The Advisory Council did not take a break.

### **Director's Report**

Kate reported that she attended PLA in Denver and thought it was fantastic, and offered many promotional giveaways to meeting attendees. One of the items Kate picked up was an *Applicant Guide to Forms* for E-Rate pamphlet. If anyone is interested in a copy contact the Woodlands office. There were a lot of good presentations and she saw several Michigan librarians. Cory Grimminck said she attended using funds from a Library of Michigan educational grant and recommended that libraries apply for these funds. Kate said that according to the survey results members would like her to be

more involved in library concerns at the state level. She has volunteered to serve on the MLA Legislative committee. Kate reported that she gave Board presentations to Eaton Rapids Public Library and Albion District Library. She reminded the Council that she is available to talk to member library Boards on various topics. The cooperative directors are going through a visioning process, and each cooperative's strengths will be identified so they can collaborate more efficiently.

Mary Rzepczynski, member of the MLA Legislative Committee, reported that so far there are no changes for state aid budget, and there is no movement of the TIFA Bills. She also reported that SB571, amending the Michigan Campaign Finance Act, has passed.

## **What's Happening in Your Library?**

### **Jackson District Library**

Sara Tackett – Sara said she is trying to keep up as new director at Jackson. They had their annual Young Poets Contest, collaborating with the local teachers, and had 1,021 entries. The winners got the opportunity to publicly present their poetry. The Jackson Story Fest entity dissolved and turned their assets over the Jackson District Library, who took over their program.

### **Constantine Township Library**

Jane Moe – Jane said they had a Jonathan Rand author visit using funds from the cooperative mini grant and had over 200 people attend. Many community groups changed their schedules so local children could attend the program. She will participate in Kindergarten Round-Up and a One Book, One County program in May. Filing for E-Rate was difficult for them this year, and they have had a lot of staff sickness.

### **Schoolcraft Community Library**

Faye VanRavenswaay – Faye said they had their Art Open House, which also included works from high school art classes. They had their volunteer brunch, and a Downton Abbey Tea. She is working on a grant to purchase an automatic door opener.

### **Delta Township District Library**

Mary Rzepczynski – Mary said she is hiring more staff. She attended PLA and is working on staff development and training. Her Board will also start work on strategic planning. They had a salsa cook-off contest, are getting ready for summer reading, and will hold a book mark contest.

### **Jonesville District Library**

Nadia El Anani – Nadia said her Board is supportive of increasing programming, including adult coloring and a Lego program. They had an essential oils program. She said she has been trying to get some tax issues resolved. She is trying to get some building repairs done, and has proposed to the Board to relocate the children's books.

### **Grand Ledge Area District Library**

Lise Mitchell – Lise said they are getting ready for new construction and had their ground breaking ceremony. They had their annual meeting and are trying to rebuild their Friends group. They will have Molly Harper, author of "snarky romance with a bite", at the Grand Ledge Opera House. They have been working on launching Beanstalk and SCOLA.

### **Charlotte Community Library**

James Oliver – Jim said they used the cooperative mini grant funds for a Mardi Jo Link author visit taking place tomorrow night. He said their adult coloring group is going good, they started a teen's craft room, and they will have a Downton Abbey tea. They received a grant for 10 iPads and have mounted them in the collections.

### **Portland District Library**

Kristie Reynolds – Kristie said they will have an Ever After program and offer free carriage rides. They remodeled their teen room, and the Friends are working on their children's garden.

### **Sunfield District Library**

Mary Noeske – Mary reported they are doing a materials inventory, which has never been done, and are cleaning up and weeding the collection. They have had a lot of book donations and will have a book sale. They have replaced staff computers. They finished up with the Ionia County Battle of the Books and out of 14 teams they took 2<sup>nd</sup> place. They have a May kick-off for their 1,000 Books Before Kindergarten program. They are starting to work on their Memorial Garden and will have a Lego Robotics demonstration.

**Potterville Township Library**

Lu Ann Stachnik – Lu Ann said they started a Lego Group in January and they meet two times a week. They opened their Well Read Shed to take donations. Their adult coloring program is just getting started. They participated in the Eaton County 1,000 Books Before Kindergarten kick-off and had 150 people attend. The Eaton County Historical Society wants to digitize newspapers and one of her Board members is on the committee.

**Dorothy Hull Library**

Ann Sanders – Ann said she just started as director in January. They have three new members on a six member Board. With the cooperative mini grant they updated their workstations. She is working on a Ploud website and they are reviewing their policies. They have not had summer reading for two years and they are trying to get that going again.

**Marshall District Library**

Angela Semifero – Angela reported that several of the Calhoun County librarians were in the local newspaper. They just installed a new floor three months ago and some of the tiles are peeling because the manufacturer had a bad batch. They had programs on massage for adults, a landscape architect, and a visit from the Michigan Backroads author. They have had a lot of community interest in collaborating with the library.

**Litchfield District Library**

Janet Barton – Janet announced she had a patron who volunteered to develop a Super Hero program and they had 130 people attend. Janet has been working with the Hillsdale Chamber of Commerce on grant writing. Their local TIFA Board visited the current library, then visited the building the library just purchased. They will eventually move into their new building when they have the necessary funds. They received a grant for a movie license and showed movies in the new building over the children's spring break. The library will work with the Methodist Church in town for the summer lunch program, and they will hold Smart Money programming in collaboration with the school.

**Waldron District Library**

Beth Taylor – Beth said they will have Smart Money programming for children in the evening. She also said she has been busy weeding their collection and she is excited to attend the Rural Librarians Conference this May.

**Adrian District Library**

Shirley Ehnis – Shirley said Adrian will host an author visit featuring Joseph Heywood. They will offer Smart Money week programming for adults. They also had a program featuring music and movement professionals and had a story. Adrian received a \$25,000 donation to support teen and youth services. Shirley said she supports their local DDA and the improvements they accomplish in downtown Adrian.

**Hudson District Library**

Joann Crater – Joann said their Board formed a QSAC committee. Their summer reading program will run from July 4<sup>th</sup> to August, so their programs won't be at the same time as all the other community programs offered right after school gets out. She attended the Harwood Institute training at MSU, which promotes community based service. They received a grant for a new TV, Joann is on the Hospitality committee for Rural Librarians Conference, and they will have Smart Money week programming.

**Albion District Library**

Cindy Stanczak – Cindy said they promoted National Library Week, and they are not going to have a Geek Your Library campaign. They are trying to rebuild relationships with their townships. They received a grant from the Albion Homer United Way and have hired a literacy specialist. The school annexation with Albion/Marshall schools gets voted on in May and the community has strong supporters for both sides. They hope to enlarge a coloring page by four times so program attendees can all collaborate on it together. Their local food hub is encouraging the library to hold some food based programming. For teen summer reading they plan to have life-sized games, and teen baking programming. They updated their anime club to include other supernatural topics. They have a new Brownfield building project in downtown Albion, which is a 70 room Marriot Hotel. They received a

large memorial for the Dolly Parton Imagination Library. Cindy said her Death By Chocolate program was a success.

**Portland District Library**

Cory Grimminck – Cory said they have a millage vote on the August 2<sup>nd</sup> ballot. At their Portland Creates art program they had 130 entries, 900 voted, and 130 attended the celebration party.

**Stair District Library**

Kate Andrade – Director Colleen Leddy was unable to attend so Kate reported for her that Stair will be hosting the Smithsonian Institute Hometown Teams: How Sports Shape America exhibit. They will have the Pigeon Creek Shakespeare Company and a Red Cross emergency preparedness speaker in conjunction with the Great Michigan Read title *Station Eleven*. They offer a Family Storytime for children and parents. For their Cookies and Coloring program they had one of their participants create a Zen Doodle design to distribute to everyone and will showcase the colorings in the library.

**Public Participation**

There was no public participation for this Advisory Council meeting.

**Next Meeting**

The next Advisory Council meeting will be held on June 16, 2016 at 10:00 am at the Marshall District Library in Marshall, MI.

**Adjourn**

It was moved to adjourn the Advisory Council meeting at 12:30 pm. (Moved: Crater, Second: Stanczak. Motion: Carried.)

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Cory Grimminck, Woodlands Library Cooperative  
Advisory Council Chair