

**WOODLANDS LIBRARY COOPERATIVE  
ADVISORY COUNCIL**  
Thursday, February 16, 2017

**MINUTES**

**Order**

The Advisory Council meeting, held at the Hillsdale Community Library, was called to order at 1:05 pm by Cory Grimminck, Advisory Council Chair.

**Introductions**

Cindy Stanczak – Albion District Library (Skype)  
Mary Kennedy – Burr Oak Township Library  
Laura Orłowski – Camden Township Library  
Susan Bach – Clinton Township Public Library  
Ann Sanders – Dorothy Hull Library  
Lise Mitchell – Grand Ledge Area District Library  
LeAnn Beckwith – Hillsdale Community Library  
Joann Crater – Hudson Carnegie District Library  
Nadia El Anani – Jonesville District Library  
Janet Barton – Litchfield District Library  
Angela Semifero – Marshall District Library  
Phyllis Rickard – North Adams Community Library  
Cory Grimminck – Portland District Library  
Jeri Mosher – Reading Community Library  
Colleen Leddy – Stair District Library  
Beth Taylor – Waldron District Library  
Kate Pohjola Andrade – Woodlands Library Cooperative  
Laura Claucherty – Woodlands Library Cooperative

**Agenda Approval**

It was moved to approve the agenda as presented. (Moved: Barton, Second: Crater. Motion: Carried.)

**Minutes**

It was moved to approve the minutes for the December 15, 2016 Advisory Council meeting. (Moved: Semifero, Second: Rickard. Motion: Carried.)

**Financial Report**

The financial totals for December and January were reviewed. Income will increase as we receive state aid.

**Committee Reports**

**Children & Teen Services**

The Children & Teen Services Committee will meet next week to plan upcoming workshops. They produce a bi-monthly newsletter, and encourage members to send in articles and pictures of events.

**Continuing Education**

The Continuing Education committee is planning an April 17th marketing and public relations workshop featuring Ben Bizzle, author of *Start a Revolution: Stop Acting Like a Library*. The committee is also planning a building maintenance workshop in the fall.

The Cooperative Directors Association hosted a webinar on Records Retention, and will host a webinar on Forming a District Library next week. Members will have the opportunity to attend a hands-on workshop about using QuickBooks sometime after April. Our auditor's office will provide a trainer, and we will have the accountant on retainer so members can ask questions as they arise.

**Personnel**

There was no report from the Personnel committee.

**Planning and Evaluation**

The Planning & Evaluation committee had nothing to report. Kate mentioned that in the fall Woodlands updated their Investment Policy, and is in the process of setting up an account with a financial advisor, who knows the rules of municipal finance, to manage Woodlands funds.

**eResources**

The eResources committee continues to maintain OverDrive. Kate is working with vendors to review products and get pricing for Hoopla, Small Library Resource Center, Consumer Reports, and Plymouth Rocket.

**Unfinished Business**

There was no Unfinished Business for this Advisory Council meeting.

**New Business**

There was no New Business for this Advisory Council meeting.

**Discussion Topic**

There was no discussion topic for this Advisory Council meeting.

**Break**

The Advisory Council did not take a break.

**Director's Report**

Kate reported that she wrote an article for the LM Dispatch on purchasing TRIG laptops for Woodlands new mobile training lab. The lab will soon be set up and it has already been requested for use in March. The old lab is being distributed to member libraries who were interested. The Cooperative Directors Association, MAME, MLA, and others will collaborate on a September Safety in Libraries workshop featuring Dr. Steve Albrecht. They will hold one program in Dearborn and one in the north. Dr. Albrecht will present in the morning, and a panel will discuss the topic in the afternoon.

The Cooperative Directors Association is looking at the state of libraries and cooperatives in Michigan to determine how cooperatives can serve members appropriately. The Cooperative Directors in Michigan all have different strengths, and they see the benefit in sharing those with other cooperatives. Kate will chair a committee to write a white paper on the state of libraries in Michigan. Kate has presented to several of our member's boards on various topics, and has facilitated strategic planning for several members. Kate announced she will serve on the Friends of the Michigan Libraries board.

Woodlands will take a group from our cooperative to National Library Legislative Day in Washington, D.C. in May.

We experimented with offering members who could not attend this meeting the option of joining us via Skype. Only two members took advantage of this opportunity. We will continue to explore tools for offering the council meetings online.

The Spirit of Woodlands Award was presented to Cory Grimminck, Director at Portland District Library. We are grateful for Cory's dedication and service to the cooperative, as she has served as Chair of the Advisory Council and Chair of the Children's & Teen Services Committee for the past two years.

**What's Happening in Your Library?****Portland District Library**

Cory Grimminck – Cory is trying to gain a deeper understanding of the new legislation allowing libraries to opt out of their tax capturing authorities. They have booked the Hoarding Guy for a program. They received an Ionia Community Grant for a community art exhibit.

**Jonesville District Library**

Nadia El Anani – Nadia said they have a canvas painting program, and the library covers the cost of supplies. Movies are not popular in their community and they are considering getting rid of their license. She has determined that passive programming works best for their community. She needs to apply and receive local grants, as they are built in to her budget.

**Waldron District Library**

Beth Taylor – Beth said they will participate in the Greener World Program and will pass out seeds to kids at their mini fair. In May they will have a program on how to create a fairy garden provided by one of her staff, who is a master gardener. They started a Lego Club in September and had good attendance, but numbers are dropping off. She is planning for summer reading.

**Camden Township Library**

Laura Orlowski – Laura said she will have a Friends inspirational gathering, and would like to get started on some larger funding opportunities. They will have a Mardi Gras celebration and hand out beads. For their annual May American Girl Doll program this year they are creating their own Camden Frontier doll. For Earth Day/Arbor Day they will give out seedlings to patrons. They will have a *Bubble Gum, Bubble Gum* and Dr. Seuss program. They will also have a stencil painting class.

**Reading Community Library**

Jeri Mosher – Jeri reported they have been working with the Unemployment Insurance Agency about their failure to file the necessary forms and have worked out an agreement. They have good community support, and have received two \$500 donations from a patron. The movies they show and Lego Club are going well, but the coloring program has not been popular.

**Stair District Library**

Colleen Leddy – Colleen said in March they will have a county wide Laura Ingalls Wilder Birthday Celebration (a month late) for March is Reading month. They will have Linda Kuhlman, the Quilt Lady, for a program. She reads a story and reveals a quilt. They are enjoying their Family Story Time, they will have a TEDTalk at 2 program where they will show a TEDTalk and have a discussion, and they will host blind dates with books for kids. They will host Alexander Weinstein, MI Notable Books author of *Children of the New World: Stories*.

**Clinton Township Public Library**

Susan Bach – Susan said she is the new director at Clinton. Grace Strauss has retired after 27 years. They are updating their computers. They will participate in the Lenawee County Libraries' March is Reading Month celebration of Laura Ingalls Wilder's birthday. They will have a program on butter and candle making. They will have a program using Legos and other building materials for kids.

**Burr Oak Township Library**

Mary Kennedy – Mary said they had a nice Christmas program with the village. The first Saturday in March they will have a Dr. Seuss and *Bubble Gum, Bubble Gum* program. Her library Friends group has dissolved for a while.

**North Adams Community Library**

Phyllis Rickard – Phyllis said she celebrated her 5-year anniversary, and their library has gone through some big changes in that time. She straightened out the paperwork to determine their status with the Library of Michigan, and they passed a millage. They have incorporated programming, and have added materials and services like Zinio and Comics Plus. They had a Lisa Wheeler program, received a donation from Santa, had an Open House February 28<sup>th</sup>, and have increased the number of hours they are open.

**Hudson Carnegie District Library**

Joann Crater – Joann said she packed up a load of books and hauled them out to the curb for Better World Books to pick up. They also had a program featuring Lisa Wheeler. They have a knitting & crocheting group that is working out well. They have a photo group, and a Fly Lady Group, who in March will have a yard sale. They will also have a program on organic gardening. They received a donation to digitize old newspapers, and they have been spending the Scholastic dollars they have earned. They will start community conversations as outlined in the Harwood training. Joann is working with her board on making plans for paint and new carpet.

**Hillsdale Community Library**

LeAnn Beckwith – LeAnn said they received a Community Grant for STEAM programming and they are currently working on a Steam Punk logo. They are painting throughout the library interior, and this summer will make repairs and paint outside.

**Grand Ledge Area District Library**

Lise Mitchell – Lise said they are happy to be done with renovation and had a celebration in December. They will upgrade their automation system and have sent out an RFP. They are interested in a cloud hosted system, and would like to be done with the migration by July. They will have programming on raising environmental consciousness on where food comes from.

**Litchfield District Library**

Janet Barton – Janet said they are still trying to work with their local TIFA, and might receive some funds to start renovations. Litchfield is paying for utilities for both buildings, and they have had some programs in their new building. Their community will have a ringing of the bell, which is erected in their town square and inscribed with a poem from Rose Hartwick Thorpe. They are working on plans for summer reading.

**Marshall District Library**

Angela Semifero – Angela informed the council that Macy's in Battle Creek is going out of business and has display furniture on sale. They have a Tech position available. They have been circulating Internet Hot Spots and they have been very popular. Their building project has finally been completed. Now they will be redoing their roof. They will have a pie tasting program featuring Cornwell's pies. They had an Anatomy of a Murder program that was well received. They will have decoding for kids, and a CPR for Beginners class. They received a Valentine from a library in Wisconsin.

**Dorothy Hull Library**

Ann Sanders – Ann said that half of her board is new. They had a discussion on what they wanted to do, and increased the hours of operation. They have finished a major weeding and they are getting ready for RIDES and MeLCat. They have created a teen space, a Facebook presence and a web page. They weeded 10,000 unused records out of their patron database. Their first program was a Teddy Bear Sleepover, and they are getting ready for summer reading.

**Albion District Library**

Cindy Stanczak (via Skype) – Cindy said they had sign up for a Family Fit program. She is working on three grants. They will have a head wrapping program, and will switch to LED light bulbs to save money.

Kate announced that the Lego group has gone global.

**Public Participation**

There was no public participation for this Advisory Council meeting.

**Next Meeting**

The next Advisory Council meeting will be held on April 20, 2017 at 10:00 am at the Grand Ledge Area District Library in Grand Ledge, MI.

**Adjourn**

It was moved to adjourn the Advisory Council meeting. (Moved: Crater, Second: Leddy. Motion: Carried.)

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Cory Grimminck, Woodlands Library Cooperative  
Advisory Council Chair