

**WOODLANDS LIBRARY COOPERATIVE
ADVISORY COUNCIL**
Thursday, June 15, 2017

MINUTES

Order

The Advisory Council meeting, held at the Tecumseh District Library, was called to order at 10:08 am by Cory Grimminck, Advisory Council Chair.

Introductions

Shirley Ehnis – Adrian District Library
Cindy Stanczak – Albion District Library
Mary Kennedy – Burr Oak Township Library
Laura Orłowski – Camden Township Library
Susan Bach – Clinton Township Public Library
Thomas Moore – Delta Township District Library
Joann Crater – Hudson Carnegie District Library
Nadia El Anani – Jonesville District Library
Trevor VanValkenburg – Lenawee District Library
Janet Barton – Litchfield District Library
Angela Semifero – Marshall District Library
Nancy Bellaire – Monroe County Library System
Cory Grimminck – Portland District Library
Bob Barringer – Schultz-Holmes Memorial Library
Colleen Leddy – Stair District Library
Gayle Hazelbaker – Tecumseh District Library
Beth Taylor – Waldron District Library
Kate Pohjola Andrade – Woodlands Library Cooperative
Laura Claucherty – Woodlands Library Cooperative

Agenda Approval

It was moved to approve the agenda as presented. (Moved: Semifero, Second: Crater. Motion: Carried.)

Minutes

It was moved to approve the minutes from the April 20, 2017 Advisory Council meeting. (Moved: Stanczak, Second: El Anani. Motion: Carried.)

Financial Report

Financial report totals for April and May were included on the agenda, and Kate reminded the council that detailed financial reports were posted monthly on the Woodlands web site. Woodlands is starting to receive state aid payments, which is increasing our income. Future reports will include an update on our investments.

Committee Reports

Children & Teen Services

Laura Orłowski, Children & Teen Services committee member, reported that the committee is planning a Teen Mental Health workshop in September for staff who work with teens. This workshop will provide important information on teen mental health for staff, and will discuss locating local resources for additional help in dealing with this issue. In spring 2018 the committee is looking into a workshop on coding and robotics, and are talking about a storytime unplugged online discussion. They are still working on maker space tubs, and the next issue of their newsletter is about ready to go out.

Continuing Education

The Continuing Education committee report was given by Angela Semifero, committee Chair. Angela told the council that they are planning a November 2nd HR workshop featuring Brian Mortimore from Kent District Library. They are also planning a facilities workshop in the Spring 2018 that will discuss building maintenance, and what you can do yourself or how to determine when you should call a professional. Kate is also working with a trainer to get a QuickBooks workshop scheduled for some time in September.

Personnel

There was no report from the Personnel committee. The committee will be asking members in July to complete Kate's annual evaluation.

Planning and Evaluation

There was no report from the Planning & Evaluation committee. Kate said the committee chair resigned, but they will meet soon to review the 2017-18 draft budget and the Bylaws.

eResources

The eResources committee report was given by Tom Moore of Delta Township District Library, committee Chair. Tom said he has been busy weeding expired title records from OverDrive. Kate announced that she just sent out an email asking members who are interested in participating in the Ancestry.com group to fill out the survey.

New committees will be forming in October. Members and their staff are encouraged to volunteer to serve on the committees. The committees usually only meet a couple of times a year, and most tasks are not labor intensive.

Unfinished Business

There was no Unfinished Business for this Advisory Council meeting.

New Business

OverDrive Advantage Plus Title Sharing

The council discussed the pros and cons of turning on OverDrive Advantage Plus library title sharing. Woodlands has 16 members who participate in Advantage collections. After this feature has been turned on it is up to each individual library whether they want to participate, and they can set their own parameters for sharing. It was moved to implement OverDrive Advantage Plus title sharing for the Woodlands Downloadable Library. (Moved: Hazelbaker, Second: Bellaire. Motion: Carried.)

OverDrive Contribution Increase

Tom Moore, eResources committee Chair, presented to the council reasons why increasing the per capita amount contributed to the collection was necessary. A large number of holds for some titles are a concern. The committee recommends to the council to approve a .02 cents per capita increase, going from .06 cents per capita to .08, to help purchase additional titles. It was moved to approve the .02 cent increase per capita for member contributions to purchase additional titles for Woodlands OverDrive collection. (Moved: Hazelbaker, Second: Leddy. Motion: Carried.)

The council thanked Tom for all his hard work in bringing this information to the council.

Discussion Topic

There was no Discussion Topic for this Advisory Council meeting.

Break

The Advisory Council did not take a break.

Director's Report

Kate reported that at the last Advisory Council meeting, Brain Mitchell of National Insurance Services give a presentation on the proposed health insurance opportunity through the Michigan Library Association. Kate reported that they are still talking to libraries to build their base of 250 participants before they send out an RFP for health insurance.

Kate has met with several committees since April, and she will be scheduling a meeting the P&E committee in July.

Woodlands has a healthy fund balance and we are switching from having those funds in CDs at various banks, to investing those funds using an Ameriprise brokerage account. Investing this way will increase our ability to maximize our investments.

A group of 9 people attended the National Library Legislative Day from Woodlands. Gayle Hazelbaker said it was one of the best professional experiences she has had and will try to go again next year. Angela Semifero said she learned a lot, especially about laws concerning libraries. Gale Cengage and ProQuest also had representatives at NLLD to let representatives know how LSTA funding supports their businesses.

LSTA funding considerations are currently in appropriations committee. Kate advised council members to invite their representatives to their library to secure support for library funding.

Early Bird registration is now open for the Michigan Library Association Conference in Lansing.

Kate announced she will be sending out a membership survey soon, and hopes everyone participates.

Woodlands has 37 people signed up to go on the bus to ALA on Saturday, June 24th and free passes are available for the exhibits from Gale Cengage.

She also reminded everyone that Woodlands will be offering mini grants and professional membership reimbursements again this year. Please send your paperwork to the Woodlands office for reimbursements.

We have a new mobile training lab for members to borrow. The lab will be used for Ploud Training, provided by the Library of Michigan, at the Marshall District Library in October.

Kate created a poster of statistics relating to our membership. She used data reported from the state aid reports to create an overview of service in Woodlands libraries. She has a few tweaks to make, then she will distribute the poster to members.

What's Happening in Your Library?

Marshall District Library

Angela Semifero – Angela said they started summer reading yesterday. They will host a piano concert at the library, have a program on pizza stones for adults, and have a program featuring ice cream. They are seeking bids for a new roof, will join Hoopla, and are having a program painting happy messages on stones.

Camden Township Library

Laura Orłowski – Laura said they started summer reading just after Memorial Day, and have four separate programs for patrons ages 1 to adult. Two programs for the summer include the Star Lab, and visiting alligators. They have their summer reading closing party on the day of the eclipse this fall. The teens are creating a Minecraft world, and will have a marshmallow war and build their own shooters. Their Friends group is getting started.

Monroe County Library System

Nancy Bellaire – Nancy reported that Monroe hired Lew Bender and is finishing up its strategic plan. They have received a grant from Monroe County for plantings, etc. They have two staff retiring and are new customers of Foster Swift Collins & Smith, PC. She said they also are offering a suicide prevention program and support group.

Albion District Library

Cindy Stanczak – Cindy said they have been sharing an ILS with Albion College, but now the college wants to join with other academics. Albion is considering moving to a cloud based ILS in December and would appreciate any feedback from WLC libraries. They are also cleaning up their collection for the transition. Albion launched a community survey with much help from Kate. They will launch their summer reading this Saturday and will have adult, teen and child programs. They are a GED testing site, and will have an active shooter staff training.

Delta Township District Library

Tom Moore – Tom reported that they had an animal program, and 5 puppies were adopted.

Schultz-Holmes Memorial Library

Bob Barringer – Bob said their summer reading starts tomorrow. His village conducted a community survey and the library received a 41% very good rating, better than any other village department. They will have a wine tasting program.

Adrian District Library

Shirley Ehnis – Shirley said they got a new roof. They will have Eric Litwin, creator of Pete the Cat, on June 24th, and on June 26th they will have an author Skype opportunity with Diana Gabaldon, author of the Overlander Series. Lenawee District Library and Adrian will host a touch-a-truck program together, which will let children explore fire trucks, an ambulance, the Book Mobile, etc.

Lenawee District Library

Trevor VanValkenburg – Trevor said they have a lot of programs scheduled for summer reading. They also launched their new web site, which is user friendly on many different types of devices.

Litchfield District Library

Janet Barton – Janet thanked Kate for attending her board meeting and discussing topics concerning their new building project. She said they launched their summer reading program Monday and had 15 to 25 attend, having more children under the age 5 than usual. They are also participating in their community's free lunch program again this year. They will have a program featuring a conservation officer who will bring his truck and boat for the children to see. McDonald's will donate bicycles again this year for summer reading prizes.

Jonesville District Library

Nadia El Anani – Nadia said they have started summer reading and will have their first open house on July 8th. They are inviting different community entities to come to the library for the open house and set up information tables. They will also have entertainers and food. They are partnering with their local ISD for a literacy program. Nadia commented that her Children's Librarian is a wonderful storyteller. They have Little Libraries located in several places, and their painting class is going well.

Hudson Carnegie District Library

Joann Crater – Joann said they have started summer reading and will have several music programs in the park. They are taking a bus to the Harry Potter event at the Mud Hens game in Toledo. They are packing up their left over book sale items to send to Better World Books. She purchased a laminator, is working on her budget, and they are getting ready to sand blast radiators and paint shelving. They also have a 10 week children's yoga program.

Waldron District Library

Beth Taylor – Beth said they are busy getting ready for summer reading, weeding their collection, and taking in donations for their Labor Day book sale. They also will have a Build a Better World Lego program.

Stair District Library

Colleen Leddy – Stair has had several author programs, but the best discussion they've ever had was with Drew Philp, author of *A \$500 House in Detroit: Rebuilding an Abandoned House and an American City*. The book is well written and they had 107 people attend. They will host Elizabeth Berg in August. They received a NASA grant and will provide 18 months of programming related to that grant. They offered a Money Smart week program and had only 3 people attend. A 3rd grade teacher took the left over give-away books from the Money Smart week program and taught her students how to read to younger children.

Clinton Township Public Library

Susan Bach – Susan said their Money Smart week program was well attended. They had a storytime kick off program on Saturday. They are looking into getting a new roof, and she has been busy with a book sale on Saturday's. They offered a Mom's Day Shop, and they have the River Raisin Stitchers sewing group in the library.

Burr Oak Township Library

Mary Kennedy – Mary said their summer reading starts Tuesday. They have Dynamic Music program, and participated in Money Smart week, which was not well attended but they had fun.

Tecumseh District Library

Gayle Hazelbaker – Gayle said they are having summer reading for all age groups. They have received a \$10,000 grant from the Sage Foundation and will upgrade their security gate. She also announced that if anyone would like a tour of the library after the meeting her staff would be more than happy to show people around.

Portland District Library

Cory Grimminck – Cory said they are offering adult summer reading for the first time and they have received donations for prizes. Portland's Friends group has decided to dissolve. They are having a t-shirt

revamp program, and Goodwill Industries is donating t-shirts. She said she had the Lt. Governor's wife, Julie Calley, ask to attend their county librarians meeting.

Public Participation

There was no public participation for this Advisory Council meeting.

Next Meeting

Mark your calendar! Due to other meetings and events, the August and October Advisory Council meetings are out of sync with our traditional third Thursday meetings. August's meeting will be Thursday, August 24, 2017 at 10:00 am at the Charlotte Community Library, and the October meeting will be on Thursday, October 12, 2017 at 10:00 am at the Colon Township Library.

Adjourn

It was moved to adjourn the Advisory Council meeting. (Moved: Crater, Second: Stanczak. Motion: Carried.)

Cory Grimminck, Woodlands Library Cooperative
Advisory Council Chair