

**WOODLANDS LIBRARY COOPERATIVE
ADVISORY COUNCIL**
Thursday, August 24, 2017

MINUTES

Presentation

Jeremy Link, Sr. Account Executive at AWE Learning, presented information to the council about AWE workstations.

Order

The Advisory Council meeting, held at the Charlotte Community Library, was called to order at 11:00 am by Cory Grimminck, Advisory Council Chair.

Introductions

Cindy Stanczak – Albion District Library
Mary Kennedy – Burr Oak Township Library
Laura Orlowski – Camden Township Library
James Oliver – Charlotte Community Library
Christina Stuck – Charlotte Community Library
Jane Moe – Constantine Township Library
Jennifer Balcom – DeWitt District Library
Ann Sanders – Dorothy Hull Library
Anna Curtis – Eaton Rapids Public Library
Lise Mitchell – Grand Ledge Area District Library
Mary Hill – Hillsdale Community Library
Joann Crater – Hudson Carnegie District Library
Liz Breed – Jackson District Library
Nadia El Anani – Jonesville District Library
Janet Barton – Litchfield District Library
Angela Semifero – Marshall District Library
Cory Grimminck – Portland District Library
LuAnn Stachnik – Potterville-Benton Township District Library
Faye VanRavenswaay – Schoolcraft Community Library
Mary Noeske – Sunfield District Library
Carla Rumsey – Vermontville Township Library
Beth Taylor – Waldron District Library
Kate Pohjola Andrade – Woodlands Library Cooperative

Agenda Approval

It was moved to approve the agenda as presented. (Moved: Moe, Second: Stanczak. Motion: Carried.)

Minutes

It was moved to approve the minutes from the June 15, 2017 Advisory Council meeting. (Moved: Semifero, Second: Sanders. Motion: Carried.)

Financial Report

Financial report totals for June and July were included on the agenda. Woodlands is starting to receive state aid payments, which is increasing our income.

Committee Reports**Children & Teen Services**

The Children & Teen Services committee reported they will host a September 12, 2017 Youth Mental Health First Aid workshop at the Charlotte Community Library. They also continue to produce a bi-monthly newsletter.

Continuing Education

The Continuing Education committee reported that Woodlands will have Brian Mortimore of Kent District Library for a human resources workshop on November 2, 2017 at the Albion District Library. We will also host an ILS workshop at Albion on October 13, 2017. The committee continues to plan a facilities workshop for Spring of 2018.

Personnel

There was no report from the Personnel committee. Kate's annual evaluation was sent out to the members and the committee will meet to discuss the results.

Planning and Evaluation

The Planning & Evaluation committee met and reviewed changes to the Bylaws and will recommend those changes to the Governing Board at their September meeting. They also reviewed the 2017-18 draft budget which will be addressed under New Business.

eResources

The eResources committee reported that OverDrive released their new interface called Libby.

Unfinished Business

There was no Unfinished Business for this Advisory Council meeting.

New Business

Review & Recommend 2017-18 Draft Budget

The Planning & Evaluation committee met and reviewed the draft 2017-18 budget, and recommends the Advisory Council accept the budget. The council reviewed and discussed the draft 2017-18 budget. It was moved to recommend the draft budget to the Governing Board for approval. (Moved: Oliver, Second: Curtis. Motion: Carried.)

Elect New Vice-Chair

Jim Oliver, Charlotte Community Library, volunteered to be the Vice-Chair of the Advisory Council for the 2017-19 term. Cindy Stanczak, Albion District Library Director and current council Vice-Chair, will move into the council Chair position beginning in October. It was moved to accept Jim Oliver as Advisory Council Vice-Chair for the 2017-19 term. (Moved: Semifero, Second: Kennedy. Motion: Carried.)

Discussion Topic

There was no Discussion Topic for this Advisory Council meeting.

Break

The Advisory Council did not take a break.

Director's Report

Kate reported that Woodlands had 35 members participate in the chartered bus trip to the ALA Annual Conference in Chicago, and they had a great time.

She thanked the members who completed the survey she sent out, and the responses she received will help shape the committee work and help redefine what we're doing.

The Cooperative Director's Association is sponsoring several safety workshops around Michigan in the next couple of months.

Committees for the 2017-19 term are now being formed. Please consider volunteering to serve on the committee that you feel would be the most rewarding for you.

Penal fine inconsistencies have become a real issue. Kate recommends Woodlands form a Task Force to research and address this problem for members. Ann Sanders, Nadia El Anani, and Cory Grimminck volunteered to serve on this task force.

Kate asked the council if there was any interest in taking a bus to the MMLC Performer's Showcase.

The state aid rate for next year will be .3639.

She announced that Early Bird registration for the MLA annual conference is now open. Kate asked the council what they would like to see her address in Woodlands Wanderings. The Woodlands office has purchased a SurveyMonkey subscription, and members are able to use it to survey their communities.

What's Happening in Your Library?

Dorothy Hull Memorial Library

Ann Sanders – Ann reported that her library will finally be in MeLCat in September.

Constantine Township Library

Jane Moe – Jane said that Home Depot does workshops at libraries, and also your local Fire Department offers programs. They have a new roof and new doors. They have had tree issues, and have lost two staff members.

Sunfield District Library

Mary Noeske – Mary said they have gifts for youth programming and had a float in the local parade.

Marshall District Library

Angela Semifero – Angela said they have a new roof. Jennifer Wrzesinski, Marshall's Head of Public Services, will become the new Director at Adrian District Library when their Director retires.

Schoolcraft Community Library

Faye VanRavenswaay – Faye said they had Nelson's Wildlife Safari and it was very well received. They have lost two staff members, and were training new staff during summer reading. The Friends provided Historic Cemetery Tours. They also have a new web site.

Burr Oak Township Library

Mary Kennedy – Mary said they had 15 families at the rec program, and had a float in their Heritage Days parade.

Hillsdale Community Library

Mary Hill – Mary said she started July 10, and they have a new website.

Jackson District Library

Liz Breed – Liz reported that Jackson has had a busy summer. They have 60 hotspots in circulation. They are starting the pilot work for an LSTA grant. It is called Project Bridge, and they have hired a social worker to administrate it.

Eaton Rapids Public Library

Anna Curtis – Anna said they had great numbers for summer reading, and are partnering with the City Fire and Recreation Departments. The annual gathering of Airstream campers, called Urban Air, will be happening downtown Eaton Rapids in September. They are also looking for funding to renovate the second story of their building.

Camden Township Library

Laura Orlowski – Laura said they had an Eclipse Party for the end of their summer reading program, and had a Starlab event. The teens built marshmallow guns. They are also conducting an inventory and weeding titles.

Waldron District Library

Beth Taylor – Beth said they will wrap up summer reading on August 31st. They will participate in their local Labor Day Festival with a Legos program. They are also putting up a shed to store their snow blower.

Jonesville District Library

Nadia El Anani – Nadia said her staff was actually able to take vacations. They had 200 people attend their Open House, which was sponsored by their Community Foundation. With an LSTA grant they started an audio book group and purchased a disc repair machine. Nadia is attending the ARSL (Association of Rural and Small Libraries) Conference in September.

Albion District Library

Cindy Stanczak – Cindy said they are looking for a new ILS, and they sent out an RFP for their audit. They hope to increase their collections and staffing when they start receiving their new millage funds. They have a Vista worker that works 35 hours a week. They had a staff day, and are looking into a new HVAC system. They are having programming to celebrate their local Gnome Roam.

Grand Ledge Area District Library

Lise Mitchell – Lise said they migrated from Symphony to TLC's Library.Solutions, which is easier to use. Starting August 21st their school system is going to a balanced school year. Their parking lot is under construction, and they are upgrading staff and public computers.

Charlotte Community Library

James Oliver – Jim said they live streamed the eclipse. They increased participation in their summer reading program. Sally Seifert, Charlotte's Youth Librarian, is retiring and her Open House is August 30th.

Hudson Carnegie District Library

Joann Crater – Joann said they are rearranging and painting their interior, and getting new carpet and shelving. They are having musician's Kitty Donahoe and John Flynn for a program.

Portland District Library

Kristie Reynolds – Kristie said they received an LSTA grant for STEM kits, and they are offering STEAM programming and an Anime Club.

Cory Grimminck – Cory said she is now Chair of the Portland DDA, and they had 200 people attend their Nerd Con.

Public Participation

There was no public participation for this Advisory Council meeting.

Next Meeting

Due to the annual MLA Conference, the October meeting has been rescheduled for Thursday, October 12, 2017 (the second Thursday in October) at 10:00 am at the Colon Township Library.

Adjourn

It was moved to adjourn the Advisory Council meeting. (Moved: Crater, Second: Oliver. Motion: Carried.)



Cory Grimminck, Woodlands Library Cooperative
Advisory Council Chair