



National Library Legislative Day 2018 Grant Application

Event: National Library Legislative Day (NLLD)

Place: Liaison Hotel, Washington DC

Dates: May 7-8, 2018

Application Deadline: January 31, 2018

National Library Legislative Day 2018 will be held at the Liaison Hotel in Washington, DC. Sunday, May 6, is a travel day. Monday is advocacy training and briefing day at the hotel, with a reception on Capitol Hill in the evening. Tuesday we hit Capitol Hill and visit with our legislators and/or their staff members and then travel home.

Eligibility: Grants are available to Woodlands Library Cooperative member library directors and Governing Board members. If positions are still open after the application deadline, spots may be opened to non-directors and member library trustees.

Expenses which are grant covered and arranged by Woodlands Library Cooperative:

- Registration for National Library Legislative Day
- Lodging: Attendees are housed at or near the headquarters hotel for the nights of Sunday, May 6 and Monday, May 7, 2018.
- Meals:
 - ❖ Sunday dinner
 - ❖ Monday breakfast (Continental provided by ALA) and snacks
 - ❖ Monday lunch and dinner (Area restaurants)
 - ❖ Tuesday breakfast and lunch (Area restaurants)

Expenses which are the attendee's responsibility:

- Travel to and from the Liaison Hotel in Washington, DC. Please plan arrival for Sunday, May 6 and departure ideally no earlier than 6:00pm on Tuesday, May 8
- Additional lodging nights, before or after the official NLLD nights covered by the grant
- Incidentals or other room/hotel charges not included above
- The cost of food during travel to and from Washington, DC or any food purchased beyond the approved meals
- Entertainment: When not required for participation in NLLD activities, any expenses incurred (transportation, entrance fees, etc.)

Note: Whenever possible, NLLD attendees will walk to and from meeting locations which are usually distances of up to one mile between the headquarters hotel and Capitol buildings. Taxis, buses, Uber & Lyft are available for those who choose to ride between locations.

Expectations: The Woodlands Library Cooperative NLLD delegation will converse via a group e-mail list, and if necessary, meet via conference call in April to discuss travel details and/or to go over any key legislative issues.

Important: Members of the Woodlands contingent may be assigned to visit legislators and/or staff members from districts other than their own. Assignments for Congressional office visits are arranged by our state coordinator in conjunction with the Governor's office to ensure that all districts are visited.

Applicant Name: _____

Library Affiliation: _____

Position: _____

Email Address: _____

Phone (Cell): _____ Phone (Work or Home): _____

Please briefly explain why you are interested in participating in this opportunity and include any advocacy experience you may have: