

**WOODLANDS LIBRARY COOPERATIVE
ADVISORY COUNCIL**

June 21, 2018

MINUTES

Order

The Advisory Council meeting, held at the Lenawee District Library, was called to order at 10:06 by James Oliver, Council Vice-Chair.

Introductions

Jen Wrzesinski – Adrian District Library
Mary Kennedy – Burr Oak Township Library
James Oliver – Charlotte Community Library
Anna Curtis – Eaton Rapids Public Library
Mary Hill – Hillsdale Community Library
Joann Crater – Hudson Carnegie District Library
Sara Tackett – Jackson District Library
Laura Orłowski – Jonesville District Library
Trevor VanValkenburg – Lenawee District Library
Angela Semifero – Marshall District Library
Cory Grimminck – Portland District Library
Bob Barringer – Schultz-Holmes Memorial Library
Susan Bach – Tecumseh District Library
Beth Taylor – Waldron District Library
Kate Pohjola Andrade – Woodlands Library Cooperative
Laura Claucherty – Woodlands Library Cooperative

Agenda Approval

It was moved to approve the agenda as presented. (Moved: Curtis, Second: Semifero. Motion: Carried.)

Minutes

It was moved to approve the minutes from the April 19, 2018 Advisory Council meeting. (Moved: Hill, Second: Crater. Motion: Carried.)

Financial Report

The current month's financial report is available on the Woodlands web site.

Committee Reports

Children & Teen Services

Cory Grimminck, Children and Teen Services committee chair, reported that the *QUILT BAG: Welcoming & Supporting LGBTQ+ Teens in the Library* webinar was very successful. The webinar had 36 participants, and will be archived on the Woodlands web page. The committee is working on creating maker boxes, a coding and robotics program, and a How to Do Cheap or Free Author Visits program.

Continuing Education

Angela Semifero, Continuing Education committee chair, thanked Trevor Van Valkenburg from the Lenawee District Library, for the outstanding job he did on organizing the building maintenance workshop. Woodlands will offer an ALA viewing party on *How to Respond to a Security Incident in Your Library* on Thursday, July 26, 2018 from 2:30 – 4:00 pm at the Albion District Library.

Personnel

Kate's evaluation will be sent out to member libraries via SurveyMonkey in July. Please take the time to complete the evaluation. The committee will then meet and discuss the results.

Planning and Evaluation

The Planning & Evaluation committee will meet in July to review the draft 2018-19 budget. The budget will be available for the August Advisory Council meeting to review, and recommend to the Governing Board for approval at their September meeting.

eResources

The eResources committee met and discussed several online resources for the membership. It is the committee's recommendation to stay with OverDrive for now. OverDrive also just announced a new magazine service. The cooperative will continue to provide Consumer Reports. Other products discussed include Mango Languages and New York Times Digital. If anyone is interested in Kanopy, Kate has pricing available. The committee would also like to host a mini Digipalooza, a workshop to discuss various OverDrive issues and services. Woodlands plans to keep the \$25,000 in the 2018-19 budget to help purchase additional OverDrive materials.

Penal Fines Task Force

The Penal Fines Task Force will meet in July. The Eaton County Directors and county administrators met to talk about penal fines. The county officials did not realize how important penal fines were to local library funding. Penal Fines in Michigan comprise from 1% to 85% of library budgets, depending on the community.

Unfinished Business

There was no Unfinished Business for this Advisory Council meeting.

New Business

There was no New Business for this meeting.

Discussion Topic

There was no Discussion Topic for this Advisory Council meeting.

Break

The Advisory Council did not take a break.

Director's Report

- The Michigan Cooperative Director's Association is hosting a webinar featuring Anne Seurnyck on July 24, 2018 on the *Top 5 Policies for Libraries*. The Michigan Collaborating Partners is sponsoring a workshop on November 9, 2018 on *Removing Barriers: A Library Accessibility Workshop*.
- Woodlands will host a viewing party on July 26, 2018 at the Albion District Library for the ALA webinar *How to Respond to a Security Incident at Your Library* by Dr. Steve Albrecht. Kate is also trying to arrange some Friends training in the Woodlands service area.
- Kate has visited seven member libraries for different meetings and events.
- The Meemic Insurance Services Corporation, which offers discounted home and auto insurance to educators, is now available to libraries.
- Kate reported that she saw a lot of Woodlands members at the Small & Rural Librarians Conference. She was also very honored in being able to introduce Angela Semifero, Marshall District Library, as the winner of the Outstanding Librarians Award.
- The National Library Legislative Day trip was a success, and the Woodlands group got to meet with all of their legislators. Next year the NLLD is during ALA in Washington, DC.
- This is the last year for the current RIDES contract, and pricing for the next contract is not yet available. According to our member surveying, RIDES reimbursement is still a high priority for Woodlands members.
- Woodlands held a building maintenance workshop and the group expressed an interest in forming an email or Facebook group to further discuss building issues as they arise.

What's Happening in Your Library?**Schultz-Holmes Memorial Library**

Bob Barringer – Bob said they are crazy busy with summer reading and had 52 people attend movie night.

Lenawee District Library

Trevor Van Valkenburg – Trevor said they have a lot of programs planned for their branches and book mobile, which means a lot of traveling for his Youth Services staff. Probably like most libraries, his library is a lot more active during summer reading.

Jackson District Library

Sara Tackett – Sara said this is the second year for an LSTA grant project offering services for people with dementia and their caregivers. One of the services they offer is they create a music drive from the era of the elderly to help stimulate memories. They also create picture books for those with dementia.

Burr Oak Township Library

Mary Kennedy – Mary said they started summer reading last week. She has a core group of around 10 children, but they should get more interest during summer reading. They will have an Animals Around the World program, and then music programming, and the last three weeks they will discuss science and volcanoes.

Tecumseh District Library

Susan Bach – Susan said they have summer reading programming for children, tweens, teens, and adults. She is going through the transition of becoming the new director. Susan is also looking for recommendations for visiting outdoor library spaces.

Adrian District Library

Jen Wrzesinski – Jen said they are doing summer reading a little different this year by not giving out prizes. Instead the children earn beads or charms to create a necklace or lanyard. They will be closed on June 29th for a technology upgrade and new server.

Eaton Rapids Public Library

Anna Curtis – Anna hopes to have the same number of patrons registered for this year's summer reading as she had last year. She has volunteered to be in a dunk tank in August for summer reading. They are exploring what it would take to become a district library.

Marshall District Library

Angela Semifero – Angela said they had their summer reading kick off. Her staff have formed a band and call themselves The Long Overdues. Some of their programs include a Hamilton Throwdown for teens, a Construction Rocks program featuring bulldozers, and bucket drumming. John Bellairs, author of *The House with a Clock in Its Walls* lived in Marshall when he was a boy, and the Historic Cronin House was the inspiration for the book. A movie based on the book will be released in September, and the whole city of Marshall is getting involved with different programs.

Portland District Library

Cory Grimminck – Cory said her Children's Librarian accepted a job at another library and she will start interviews to replace her on Monday. They have a Storytime Garden, and will install a music cube for this year's summer reading theme. They received a small LSTA grant last year for purchasing STEM kits, and are starting programming to put them to use. She has a high school volunteer, who applied for a small grant and got it, to offer programming for latch key kids on nutrition and safe snacking. They had 13 kids sign up.

Waldron District Library

Beth Taylor – Beth reported she reached out to a local patron who has a lot of children who stay at their house, hoping to bring in more children for summer reading.

Hudson Carnegie District Library

Joann Crater – Joann said she boxed up their collection of microfilm for digitization. Their summer reading starts tonight, and she has had a lot of staff and volunteer problems. She said the budget process is finally getting easier, and hopes to be able to hire another staff member.

Jonesville District Library

Laura Orlowski – Laura said she is new to Jonesville, and it is the first time in 17 years she is not in charge of summer reading. One of the issues she has to address at their library is water in their elevator shaft. She attended the building maintenance workshop, and it inspired her to rearrange her library to relocate the children's room. She also participated in the Quiltbag webinar and said it was really good.

Kate attended a board meeting at Jonesville and talked to them about the Open Meetings Act to clarify what they can and cannot do. They received a small LSTA grant to purchase a 3-D printer.

Hillsdale Community Library

Mary Hill – Mary said she is using bookdepot.com to purchase books at a very good discount. They have installed a new firewall and Wi-Fi. They had a Joel Tacey program and had 150 attend, and they have 200 signed up for summer reading. They also received a small LSTA grant for science programming.

Charlotte Community Library

James Oliver – James said they shut down for 10 days for entry and public restroom renovations in April and May. They have new fire alarms, and installed a TV in the entry to promote programming. Librarians can legally certify patrons who are unable to read, and are obligated to provide ASL translators when necessary. They held an Open House during Charlotte Celebrate, offered free paper shredding for patrons, and inaugurated their new Story Walk. For summer reading the Friends have a rock display, a reading dog in the library, and STEM programming for young children. On Tuesdays they hold children's programming in a nearby park.

Public Participation

There was no public participation for this Advisory Council meeting.

Next Meeting

The next meeting will be held at the Schoolcraft Community Library on Thursday, August 16, 2018 at 10:00 am.

Adjourn

The Advisory Council meeting was adjourned at 11:10 am.


James Oliver, Advisory Council Vice-Chair