

**WOODLANDS LIBRARY COOPERATIVE
ADVISORY COUNCIL**
Thursday, June 13, 2019

MINUTES

Order

The Advisory Council meeting, held at the Jackson District Library Meijer Branch, was called to order at 10:20 am by Cory Grimminck. The meeting was taken over by Chair Cindy Stanczak when she arrived.

Introductions

Jen Wrzesinski – Adrian District Library
Cynthia Stanczak – Albion District Library
Jessica Tefft – Branch District Library
Mary Kennedy – Burr Oak Township Library
Thomas Moore – Delta Township District Library
Ann Sanders – Dorothy Hull Library
Rebecca Wagemaker – Dorothy Hull Library
Anna Curtis – Eaton Rapids District Library
Mary K. Hill – Hillsdale Community Library
Joann Crater – Hudson Carnegie District Library
Sara Tackett – Jackson District Library
Jason Shoup – Jackson District Library
Laura Orłowski – Jonesville District Library
Shelly Wykes – Litchfield District Library
Angela Semifero – Marshall District Library
Nancy Bellaire – Monroe County Library System
Phyllis Rickard – North Adams Community Memorial Library (via Zoom Meeting)
Cory Grimminck – Portland District Library
Lisa Bell – Sunfield District Library
Joyce Gendron – Waldron District Library
Kate Pohjola Andrade – Woodlands Library Cooperative
Laura Claucherty – Woodlands Library Cooperative
Dale Jaslove – Publishers Consulting, LLC

Agenda Approval

It was moved to approve the agenda as presented. (Moved: Semifero, Second: Sanders. Motion: Carried.)

Minutes

It was moved to approve the minutes from the April 18, 2019 Advisory Council meeting. (Moved: Kennedy, Second: Wrzesinski. Motion: Carried.)

Financial Report

It was moved to accept the financial report. (Moved: Hill, Second: Kennedy. Motion: Carried.)

Committee Reports

Children & Teen Services

The Children & Teen Services committee reported that they have an August webinar scheduled on coding, and they are working on another webinar on robotics at a later date. They are also planning a webinar on how to do cheap author visits at the library. Cory Grimminck, committee chair, recommended that libraries attend the November 15, 2019 workshop, “Who Are We? What Library Professionals Need to Know about Gender and Sexual Identity,” which includes a keynote presentation by Dr. Leonard Sax, who specializes in youth gender issues. Kate has purchased items to create a STEM

maker kit that libraries can borrow. The items just need to be packaged for travel, and the committee has to determine how best to circulate the maker kit to members.

Continuing Education

The Continuing Education committee is planning a fall workshop on partnerships, a spring workshop on how to accomplish strategic planning, and a joint workshop with the eResources Committee on various Woodlands eResources available to members, including OverDrive, Mango, Consumer Reports, and MeL Databases.

Personnel

The Personnel Committee will be conducting Kate's evaluation soon.

Planning and Evaluation

The Planning & Evaluation Committee will meet in July to discuss the 2019-20 draft budget.

eResources

Tom Moore, eResources Committee chair, reported on Woodlands OverDrive collection and distributed handouts showing a collection snapshot. He also reported that the committee is concerned about how to maintain a comprehensive collection with the current budget because of expiring Random House titles. Cindy Stanczak, Director at Albion District Library, who is in the MCLS OverDrive group, reported that the test OverDrive partnership is going ok, and that their holds issue has been partially solved with the cost per circ option.

Penal Fines Task Force

Kate reported for the Penal Fines Task Force, and mentioned an Interim Report that was released by the Trial Court Funding Commission. It recommends that courts should receive penal fines, while the state finds a different way to fund libraries. The previous MLA Director has left, and they are waiting for the new Director to start, so for now it's just wait and see what happens.

Unfinished Business

There was no Unfinished Business for this Advisory Council meeting.

New Business

There was no New Business for this meeting.

Discussion Topic

There was no Discussion Topic for this Advisory Council meeting.

Break

The Advisory Council did not take a 5-minute break.

Director's Report

- Kate reported that she has been busy with committee meetings.
- Seventeen of Woodlands members attended the Small Libraries Big Impact Conference. The conference content received good reviews, but there were some facility issues reported.
- Kate said that she facilitated a strategic planning day with the Tecumseh District Library, and will provide a Board orientation for the Branch District Library.
- She has been invited to speak at the New Director's workshop.
- There has been a lot of transition in the cooperative with many new Directors.
- Kate told members she will send out a new survey asking about staff training needs. She also said she has reviewed Woodlands strategic plan, which is expiring this year. A lot of the items identified in the plan have been executed.
- She reported that Woodlands will still be able to reimburse libraries this year for the full cost of RIDES.
- She was asked to be on the QSAC Revision committee. They plan to add the new category of Inclusion, which covers Accessibility and Diversity.
- The launch of the No Reservations Recommendations web site (nrr.ninja) will be this fall at the MLA Conference.

Select Advisory Council Vice-Chair

Mary Hill, Hillsdale Community Library, volunteered to serve as our current Vice-Chair, and her term of Council Chair will begin at the October meeting.

What's Happening in Your Library?**Delta Township District Library**

Thomas Moore – Thomas reported they had a program featuring a classical violinist.

Hudson Carnegie District Library

Joann Crater – Joann said her community has a Music in the Park event, and the library has started to furnish popcorn and water for attendees. She also said they had a massive sign up for summer reading.

Waldron District Library

Joyce Gendron – Joyce said she is starting to take over as new director. They have started to weed their collection.

Jonesville District Library

Laura Orlowski – Laura reported that after they had their elevator waterproofed last year, they still have a water issue. They are now checking the eavestroughs and searching to figure out if there's a problem elsewhere. Due to various issues, the Eagle Scout project to build a gazebo has turned into a bench building project. They will stay open for the local River Fest celebration and will have giant yard games available. They had a very popular program on building fairy houses.

Litchfield District Library

Shelly Wykes – Shelly said the Church offering free community lunches for children is closing at the end of June so they are looking for another facility. The library collaborates with the free lunch program for summer reading programming. They continue to work on the new building.

Monroe County Library System

Nancy Bellaire – Nancy said their new book mobile is a success. They compared a map showing where food deserts are located in their county, which correlated with lack of library service as well. They went Fine Free in January. Their circulation is up 20%, possibly from their new auto-renew option. They are selling their old delivery van if anyone is interested.

Eaton Rapids District Library

Anna Curtis – Anna said they have water seeping into their lower level and they are working on getting it fixed. They are working on QSAC by getting their restrooms ADA complaint. They are also getting new furniture.

Burr Oak Township Library

Mary Kennedy – Mary reported they went shopping for summer reading supplies. She also said they will shut down the library for local Heritage Days so people attending the celebration can use the library parking lot.

Hillsdale Community Library

Mary Hill – Mary said they are getting a new roof. She also said they received a \$2,000 grant for adult large print books and audio books. She reported they have earned \$1,000 this year from Amazon sales.

Sunfield District Library

Lisa Bell – Lisa said she received a grant for adult summer reading. They had a patron donate a handicapped accessible picnic table, and the village is fixing up the library landscaping.

Branch District Library

Jessica Tefft – Jessica reported they are going through a transition and have two open positions. She said their youth department, Kid's Place, received grants and are holding a pinewood derby, and they will model build boats and race them.

Portland District Library

Cory Grimminck – Cory said they used half of their Woodlands grant to install a Little Free Library on land by a bike trail, which is owned by a local Credit Union. For their 150th library anniversary they decided to hold a reading contest, where a "family" can come together and read 150 books and get a prize. Cory reported they have 14 teams signed up.

Marshall District Library

Angela Semifero – Angela said they had a program featuring fitness and nature apps. They will hold a story time at the city fountain. They had a program on converting digital media to another format. One of her staff has a good relationship with MOO-ville Creamery and they are creating a special summer reading flavor just for Marshall.

Dorothy Hull Library

Ann Sanders – Ann said their program featuring Clifford the horse was a huge success, with 115 people in attendance. They have a relationship with the local Business Association and from this partnership they will provide bookmarks at the local Farmer's Market during the month of September.

Jackson District Library

Jason Shoup – Jason reported they have issued a RFP for a new book mobile which they hope to have ready for next summer. They are working with a consultant to develop cohesion between their 13 branch buildings for marketing unity. They will host a Grow with Google classroom, and are getting set up for the program.

Albion District Library

Cynthia Stanczak – Cynthia said they are updating their space related non-fiction collection for summer reading, and are heavily weeding their other non-fiction. The Friends donated funds to bring in the Starlab, which is an inflatable planetarium. They will have summer reading for kids, teens, and adults. They will hold programs on CBD oil, yoga, and head wrapping. The Friends hold a big book sale in September during a community celebration, Festival of the Forks. She reported she has reorganized staff tasks. They received a Rotary grant for hygiene kits, and have 70 kits to distribute. They are celebrating their centennial with a program during Festival of the Forks, inviting all current and former library staff, directors, and board members to attend. She also recommended to council members to have their library inspected regularly for pests.

North Adams Community Memorial Library

Phyllis Richard – Phyllis said they hosted a Joel Tacey program, and had the highest circulation ever that day. They are participating in a local online calendar, and they finally have every item in the library barcoded.

Public Participation

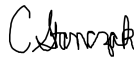
There was no public participation for this Advisory Council meeting.

Next Meeting

The next meeting will be held on Thursday, August 15, 2019 at the Marshall District Library at 10:00 am.

Adjourn

It was moved to adjourn the Advisory Council meeting at 11:40 am. (Moved: Hill, Second: Kennedy.
Motion: Carried.)



Cynthia Stanczak, Woodlands Library Cooperative
Advisory Council Chair