



National Library Legislative Day 2020 Grant Application

Event: National Library Legislative Day (NLLD)

Place: Georgetown University Hotel & Conference Center, Washington DC

Dates: May 4-5, 2020

Application Deadline: January 31, 2020

National Library Legislative Day 2020 will be held at Georgetown University in Washington, DC. Sunday, May 3, is a travel day. Monday is advocacy training and briefing day. Tuesday will include visits with our legislators and/or their staffs on Capitol Hill and then travel home.

Travel: Attendees should plan arrival for Sunday, May 3 and departure no earlier than 5:00pm on Tuesday, May 5.

Eligibility: Grants are available to Woodlands Library Cooperative member library directors and Governing Board members. If positions are still open after the application deadline, spots may be opened to non-directors and member library trustees.

Expenses which are grant covered and arranged by Woodlands Library Cooperative:

- Registration for National Library Legislative Day (\$175), which includes access to all sessions, training materials, personalized login information to the event app, leave behinds, three meal functions, and a reception
- Lodging at or near the Georgetown University Hotel & Conference Center for the nights of Sunday, May 3 and Monday, May 4
- Group dinner on Sunday, May 3 at a location TBD

Expenses which are the attendee's responsibility:

- Travel to/from Georgetown University Hotel & Conference Center in Washington, DC.
- Additional lodging nights, before or after the nights covered by the grant
- Incidentals or other room/hotel charges not included above
- Meals during travel or any food purchased beyond the approved meals
- Expenses incurred for events not required for participation in NLLD activities (tourism, etc.)

Expectations:

- NLLD attendees will walking between meeting locations on Capitol Hill. If event transportation is not provided by ALA, taxis, public transit and ride shares are available for those who choose to ride between locations. Woodlands will reimburse costs incurred (with receipts) for transportation between the hotel and Capitol Hill
- The Woodlands Library Cooperative NLLD delegation will converse via a group e-email list, and if necessary, meet via conference call to discuss details or go over legislative issues
- Assignments for Congressional office visits are arranged for us to ensure that all districts are visited. Members of our contingent may be assigned to visit legislators and/or staff members from districts other than their own

Applicant Name: _____

Library Affiliation: _____

Position: _____

Email Address: _____

Phone (Cell): _____ Phone (Work or Home): _____

Please briefly explain why you are interested in participating in this opportunity and include any advocacy experience you may have: