



**WOODLANDS LIBRARY COOPERATIVE  
ADVISORY COUNCIL  
Thursday, June 17, 2021  
MINUTES**

**Order**

The Advisory Council meeting, held virtually, was called to order at 10:02 am by Mary Hill, Advisory Council Chair.

**Introductions**

Introductions will be made during What's Happening in Your Library.

**Agenda Approval**

It was moved to approve the agenda as presented. (Moved: Semifero, Second: Curtis. Motion: Carried.)

**Minutes**

It was moved to approve the minutes from the April 15, 2021 Advisory Council meeting. (Moved: Saunders, Second: Wrzesinski. Motion: Carried.)

**Financial Report**

The April and May financial reports are posted online. During their May meeting, the Board questioned the \$25,000 expenditure for OverDrive magazines. Kate explained to them that since there was adequate funds in the 999.00 Contingency line she used funds from there.

It was moved to accept the financial report. (Moved: Reynolds, Second: Saunders. Motion: Carried.)

**Committee Reports**

**Children & Teen Services**

Anna Curtis, committee member, reported there has been no activity for the Children & Teen Services committee.

**Continuing Education**

Angela Semifero, committee member, reported there has been no activity for the Continuing Education committee.

**Personnel**

Sara Tackett, committee chair, said she will be sending out Kate's yearly evaluation electronically in August to members. She encouraged members to please complete it and send it back.

**Planning and Evaluation**

Kate reported that in July the Planning & Evaluation committee will be reviewing the draft 2021-22 budget.

**eResources**

Kate reported that with staff changes and transitions at member libraries, there has been a change in this committee members. A call for volunteers for the next committee 2-year term will go out this fall. Electronic resources are rapidly changing with buyouts and merging products.

**Unfinished Business**

There was no Unfinished Business for this Advisory Council meeting.

**New Business**

There was no New Business for this meeting.

**Discussion Topic**

Members were asked if anyone used Tuttle Books, and what they thought about them.

## Director's Report

- The Library of Michigan announced that American Rescue Plan Act grants will be available for libraries and cooperatives. The Michigan Humanities HOPE grant applications are open as well.
- Kate will be sending out a short newsletter covering topics including Kanopy database trials, and the statewide TALK program.
- Kate asked if anyone was interested in a New York Times digital subscription.
- There is mental health training available for any interested libraries. After attending a 5 ½ hour training, participants will be certified in mental health first aid.
- Kate talked to the director at Adrian District Library about their experience with virtual strategic planning. Kate is working on a RFP and hopes to get strategic planning arranged for the cooperative soon.

## What's Happening in Your Library?

### White Pigeon Township Library

Perri Saunders – Perri said they are a partner in a new Dolly Parton Imagination Library. They signed up for the TALK program. They started summer reading and are planning a big in person program featuring Animal Tales.

### Tecumseh District Library

Susan Bach – Susan said they hired a new teen librarian. They have started summer reading and are excited about new opportunities with virtual programming, as they are easing into in-person service. They completed a community survey and are trying to implement some of the suggestions they received.

### Adrian District Library

Jen Wrzesinski – Jen said they have finished their restroom renovations, and their lower level water problems are all fixed. They signed a new lease with the city. They also have access to digital archives of their local newspaper.

### Jackson District Library

Sara Tackett – Sara reported they have expanded their services, including mailing items to patrons. They started this during Covid and plan to continue. They have been planning for a new book mobile for a long time, and are hoping to add the service in the fall. The building renovation that has been ongoing in Brooklyn will be open in a few weeks, which will double the size of the library. She also recommended that Friends groups should join the Friends of Michigan Libraries (FOML), as they now offer good training and a newsletter.

### Sunfield District Library

Lisa Bell – Lisa said they have started summer reading and are using a pavilion and all activities are planned for outdoors this summer. They received a grant from the Small and Rural Libraries for a program to encourage patrons to enjoy the great outdoors. They will distribute an outdoors lovers/book lovers kit, and will host an outdoors themed workshop. They have also applied for a Michigan Humanities grant.

### Potterville-Benton Township District Library

Lu Ann Stachnik – Lu Ann reported Potterville was able to hold the annual Gizzard Fest celebration, and the library had their Well Read Shed open during it to sell discarded materials. They are now able to take book donations again. The Happy Bookers are also able to have their book club again. They had summer reading kick-off this week using a local park right next to the library. They have new staff and are busy getting them trained.

### Eaton Rapids Area District Library

Anna Curtis – Anna said that summer reading will be their first in-person program. They are getting the air conditioning fixed, and are installing Little Free Libraries in townships they have contracts with.

### Bath Township Library

Kristie Reynolds – Kristie said that since they moved into their new location, funding was transferred to purchase PPE for the library, and now they are able to finally get their new shelving. Summer reading is starting in person in July, and patrons are still enjoying the take and make kits. Their local Art Council painted a mural for the children's room.



**Albion District Library**

Cindy Stanczak – Cindy reported that they are starting to reopen and the main floor is now open without an appointment, but the children’s room has limited access since it is a smaller space. They are doing a teddy bear sleepover. For summer reading they will have mostly outdoor programs. Their audit is in progress at the library, and are looking for a better system to process payroll. They had a much needed new server donated to them and they hired an IT firm to clean up the old one before the transfer. They will be holding their book sale in September and are now accepting donations again. They are celebrating Juneteenth, and are still making masks. They are looking into the ARPA grant.

**Marshall District Library**

Angela Semifero – Angela said all their summer reading programs will be held outside at parks and the fairgrounds. They are having an Animal Safari scavenger hunt, where children go to 25 locations in Marshall to find animals (not real ones) hiding there. They receive trading cards featuring that animal, which will be put into a drawing for a giant stuffed animal at the end. Marshall District Library’s Chelsea Johnson gave a talk on genealogy, and has helped out on the Marshall home tour.

**Burr Oak Township Library**

Mary Ann Kennedy – Mary said that summer reading is coming up and they will have activities out in the community.

**Grand Ledge Area District Library**

Lise Mitchell – Lise said they will not do summer reading registration but will use the first reading log actually returned as registration, and it will be a mix of in-person bigger outdoor events and virtual programming. They are starting to get ramped up for a millage election, and they need to repair or replace the 90-year-old clay tile roof.

**Waldron District Library**

Joyce Gendron – Joyce said they have a new employee. They have changed their circulation system from Destiny to Atrium. Their summer reading will go from July 1 thorough the 31<sup>st</sup>.

**Hillsdale Community Library**

Mary Hill – Mary said of six furnaces, they are getting the third one replaced. The Friends book sale was good. They are starting summer reading on Monday and have hired two college students to facilitate it.

**Public Participation**

There was no public participation for this Advisory Council meeting.

**Next Meeting**

The next meeting will be held at 10:00 am on Thursday, August 19, 2021.

**Adjourn**

Cindy Stanczak moved to adjourn the Advisory Council meeting.



Mary Hill, Woodlands Library Cooperative  
Advisory Council Chair