



WOODLANDS LIBRARY COOPERATIVE GOVERNING BOARD

Thursday, July 21, 2022
Jackson District Library Meijer Branch

MINUTES

Order

The regular meeting of the Woodlands Library Cooperative Governing Board was called to order at 5:05 pm by Vice-President Beth LaPensee.

Roll Call

Governing Board members present:

Sue Smith – Branch District Library
Joni Jeffery – Grand Ledge Area District Library
Karen Hill – Hillsdale Community Library
Jacqueline Barber – Jackson District Library
Beth LaPensee – Monroe County Library System
Ashley Bergeon – Schoolcraft Community Library
Gayle Hazelbaker – Stair District Library

Governing Board members absent:

Sally Seifert – Charlotte Community Library
Greg Brown – Schultz-Holmes Memorial Library

Others present:

Kate Pohjola Andrade – Woodlands Library Cooperative
Laura Clauncherty – Woodlands Library Cooperative

Agenda

It was moved to accept the agenda as presented. (Moved: Hazelbaker, Second: Smith. Motion: Carried)

Minutes

It was moved that the March 17, 2022 minutes be approved as posted. (Moved: Bergeon, Second: Barber, Motion: Carried)

Financial Report

Approve March, April, May & June Bills

Woodlands monthly financial reports are posted on our website. If there are any questions about the information, please ask the staff to clarify. State aid for this year is now being received.

The March Financial Statement shows income as \$402,949.36, and expenses as \$338,376.98, for a balance of \$64,572.38. Pass-through income is \$71,429.63 and expenses are \$49,170.59, for a total balance of \$86,831.42. The bills for March are \$52,715.50.

The April Financial Statement shows income as \$407,237.94, and expenses as \$383,222.67, for a balance of \$24,015.27. Pass-through income is \$82,075.06 and expenses are \$55,563.85, for a total balance of \$50,526.48. The bills for April are \$51,165.90.

The May Financial Statement shows income as \$467,735.41, and expenses as \$408,178.74, for a balance of \$59,556.67. Pass-through income is \$82,093.62 and expenses are \$64,043.75, for a total balance of \$77,606.54. The bills for May are \$33,434.48.

The June Financial Statement shows income as \$545,238.29 and expenses of \$566,459.68, for a balance of -\$21,221.39. Pass-through income is \$93,886.56, and expenses are \$69,937.89, for a total balance of \$2,727.28. The bills for June are \$164,175.08.

It was moved that the March, April, May and June financial reports be received and placed on file.
(Moved: Jeffery, Second: Barber, Motion: Carried.)

Communications

Members continue to send the Woodlands' office their newsletters. Some are received electronically, and the ones we receive in paper format were shared with the board.

Director's Report

- Kate has been working with members on material challenges, and recommends that all libraries make sure their policies are up to date. There are some well-organized groups that are challenging certain library materials that they don't want to see in their local library. There are resources in MeL for libraries to get accurate community data about the actual demographics of their patrons.
- Kate is serving on an Intellectual Freedom Task Force created by the Michigan Library Association.
- Only 16 of Woodlands libraries responded to the survey Kate sent out to members. We need to know how we can reimagine services after the pandemic, and what new things we can do. Kate will also start to visit libraries again.
- Kate has been helping Bath Township Public Library with their strategic planning. Kate also helped the St. Ignace Public Library with their strategic planning, while at the same time training the new cooperative director at Superiorland Library Cooperative, so he can provide similar training for his other libraries. A couple of other library cooperatives are in the process of going virtual like Woodlands.

Advisory Council Report

The June Advisory Council meeting was held virtually and had good attendance. The minutes of this meeting are posted on the Woodlands website.

Committee Reports

Children & Teen Services and Continuing Education – Inactive

There has been no activity for these two committees.

Planning & Evaluation

The Planning & Evaluation committee needs to meet soon to review the draft 2022-23 budget. The budget will then go to council for review, and then to the board in September for approval.

Personnel Committee

The Personnel committee has not met, but will need to send out Kate's annual evaluation in August in order to be reviewed at the September board meeting.

eResources

The eResources committee continues to work hard on selecting materials for the Woodlands Downloadable Library. They are also currently reviewing the selection and material challenge policies in order to make sure they are up to date. Once the policies are updated they will go to the council for review, and then to the board for approval. Woodlands received \$70,000 for additional OverDrive non-fiction materials from an ARPA grant, which was facilitated by the Michigan Cooperative Directors Association. This committee worked hard to select the additional materials in a short time allotment.

Unfinished Business

There was no Unfinished Business for this meeting.

New Business

There was no New Business for this meeting.

Break

The Board did not take a break.

Next meeting

The next governing board meeting will be Thursday, September 15, 2022 at 5:00 pm at the Jackson District Library Meijer Branch.

Public Participation

There was no public participation for this Governing Board meeting.

Adjourn

There was a motion to adjourn the meeting at 5:45 pm. (Moved: Hazelbaker, Second: Bergeon: Motion: Carried.)



Jacqueline Barber, Woodlands Library Cooperative
Governing Board Secretary/Treasurer