

**WOODLANDS LIBRARY COOPERATIVE
ADVISORY COUNCIL**

Thursday, August 18, 2022

MINUTES

Order

The Advisory Council meeting, held virtually, was called to order at 10:04 am by Angela Semifero, Advisory Council Chair.

Introductions

Jen Wrzesinski – Adrian District Library
Kristina Reynolds – Bath Township Public Library
John Rucker – Branch District Library
Janice Jones – Constantine Township Library
Bryonna Barton – Eaton Rapids Area District Library
Lise Mitchell – Grand Ledge Area District Library
Joann Simmons – Hudson Carnegie District Library
Shelly Wykes – Litchfield District Library
Angela Semifero – Marshall District Library
Nancy Bellaire – Monroe County Library System
Colleen Leddy – Stair District Library
Lisa Bell – Sunfield District Library
Susan Bach – Tecumseh District Library
Joyce Gendron – Waldron District Library
Perri Saunders – White Pigeon Township Library
Kate Pohjola Andrade – Woodlands Library Cooperative
Laura Claucherty – Woodlands Library Cooperative

Agenda Approval

It was moved to approve the agenda as presented. (Moved: Saunders, Second: Reynolds. Motion: Carried.)

Minutes

It was moved to approve the minutes from the June 16, 2022 Advisory Council meeting. (Moved: Reynolds, Second: Wrzesinski. Motion: Carried.)

Financial Report

The Woodlands office has started to receive State Aid income, which will be reflected in the upcoming financial reports. RIDES is issuing a fuel surcharge, and Woodlands will cover that cost for members. The financial reports for June and July were reviewed by the council.

Committee Reports

Children & Teen Services and Continuing Education

The Children & Teen Services and Continuing Education committees have not been active.

Personnel

There is no activity to report for the Personnel Committee.

Planning and Evaluation

The P&E Committee Reviewed and recommended the draft budget to the Advisory Council for approval. The council reviewed the proposed budget and recommended the budget go to the Governing Board for final approval. (Moved: Bellaire, Second: Saunders. Motion: Carried)

eResources

The eResources Committee will meet on September 7, 22 to discuss OverDrive policies, especially relating to material challenges.

Unfinished Business

There was no Unfinished Business for this Advisory Council meeting.

New Business

The current Vice-Chair is no longer employed at a Woodlands library so we need to elect a replacement. Bryonna Barton, Eaton Rapids Public Library volunteered to serve as Vice-Chair, then to assume the position of Chair starting in the next term. The council voted and unanimously elected Barton as the Advisory Council Vice-Chair

Discussion Topic

There was no Discussion Topic at this Advisory Council meeting.

Director's Report

- Woodlands will need to reschedule the October Advisory Council meeting due to a conflict with the MLA Conference.
- Kate has been answering questions about the concerns of intellectual freedom and materials challenges. These topics have become an issue nationwide as materials challengers have begun an organized assault on libraries. Several workshops have been planned to address the role of library boards in representing their entire community. Also it has been emphasized that libraries need to make sure their policies and procedures address the materials challenge issue.
- The Woodlands eResources committee will meet on September 7th to discuss and update the policies and procedures for the Woodlands Downloadable Library concerning materials challenges as well.
- Kate will send out the information about the ARPA survey, which will be open until September 9th. The equipment grant summary has not been sent out yet.
- Kate reminded the members to submit their Woodlands grant and reimbursement receipts as soon as possible. The end of Woodlands fiscal year is the end of September.
- Information about a VOX Book order will be sent out to libraries soon. VOX has made the ordering process a little easier, with each library having their own account. Woodlands will still send out the books to members via RIDES.
- September is Library Card Sign-up Month. ALA has a lot of materials for promoting this, and if you are not a member you can get a discount for purchased items through the Woodlands account.
- The League of Woman's Voter Guides will be available through Woodlands, and they are shipping some directly.
- The Small and Rural Librarians Conference will not be scheduled for this year. Several other library organizations in Michigan may partner to offer a similar event.

What's Happening in Your Library?**Tecumseh District Library**

Susan Bach – Susan said they are working on a millage campaign for May 2023. They are increasing in-person programming, and they are looking for a new teen librarian. They purchased a picnic table for staff and patrons.

White Pigeon Township Library

Perri Saunders – Perri said they filed their 501 (c) 3 application. They just wrapped up their five summer time series programs, and have also finished up a successful summer reading program. She is looking forward to getting back to normal.

Waldron District Library

Joyce Gendron – Joyce reported they have started fund raising to replace the roof and air conditioning. They had a busy summer reading, including the Critter Lady. They purchased a TV and sound bar with

grant funds. They used LSTA grant funds for craft programs, and are looking for new craft ideas for the fall. For Labor Day, they had a book sale and car show.

Eaton Rapids Area District Library

Bryonna Barton – Bryonna said that their summer reading attendance was close to pre-pandemic participation. Their current focus is fundraising for a new building. They are doing a program on Back to School Hairstyles. The Eaton Count photo contest is wrapping up.

Litchfield District Library

Shelly Wykes – Shelly reported that they are now in their new building. Summer reading was the biggest it's been in years, with 25+ kids at the events. They had several programs including 3-D pens, paint spraying with the older kids, building aquariums with Legos, and sidewalk chalk.

Adrian District Library

Jen Wrzesinski – Jen said they received a PLA grant for digitization. They have had HVAC problems all summer, so the basement well is getting fixed up.

Hudson Carnegie District Library

Joann Simmons – Joann said they had a program featuring nine local authors, and 52 patrons attended. They have a millage vote coming up in November and their participation in the local Farmer's Market is going well. They received a \$10,000 donation for work in the Children & Teens area, and then received an additional \$25,000 to add to it. They are still searching for a director and an assistant.

Bath Township Public Library

Kristie Reynolds – Kristie said summer reading was successful, and had full programming. They are working on strategic planning.

Grand Ledge Area District Library

Lise Mitchell – Lise reported that summer reading went well. They have a millage vote in August for funding for the next 10 years. They are doing outreach at the schools. They launched their new app, and it was challenging getting everything to work together.

Stair District Library

Colleen Leddy – Colleen also reported a strong summer reading turnout. Every ten days participants received a compass token, and a chance at a big prize at the end. They had a back-to-school bash and put up the canopy they purchased with ARPA grants. They provided button art and zipper pulls. They have been short staffed and are working on filling a library assistant position. With a Michigan Humanities grant they are participating in a countywide read event.

Branch District Library

John Rucker – John reported that out of three millages, they received their biggest approval yet on the August millage passage. They had a booth at the County fair. In October, the county will celebrate diversity with a lot of local groups collaborating in the event. He also said their statistics are all back to pre-covid numbers. Covid has been heavy in their community and has had a lot of staff out sick.

Marshall District Library

Angela Semifero – Angela said summer reading was amazing, and the local toy store provided summer reading prizes. Their kayak and canoe trip went well, and hosted a virtual visit to an aquarium in North Carolina with an in-person program in the library. They have been providing a lot of craft programs. They will have a community conversation in the fall to determine what services the community would like to have.

Constantine Township Library

Janice Jones – Janice reported that summer reading had great attendance. They are continuing an in-person Family Storytime on Thursday mornings, with 4-6 kids attending. Their historical newspapers are being digitized and will be hosted on the CMU's Clarke Historical Library's website. They are hoping to have that project done in September. They had a program on Invasive Plant Species Management, and it was well attended.

Sunfield District Library

Lisa Bell – Lisa reported that they are just ending summer reading and have had good attendance. They are getting ready for a booth at their town's Farmer's Picnic to promote library services. They are also having a float in the parade, which is a decked out pontoon boat to tie in with the reading theme.

The council had a short discussion about library insurance, with some libraries expressing issues with having certain types of programming covered.

Public Participation

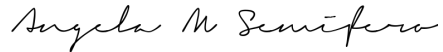
There was no public participation for this Advisory Council meeting.

Next Meeting

The next meeting will need to be rescheduled due to a conflict with the MLA Conference. As soon as the date has been selected members will be notified.

Adjourn

It was moved to adjourn the Advisory Council meeting at 11:09. (Moved: Reynolds, Second: Mitchell. Motion: Carried.)



Angela Semifero, Woodlands Library Cooperative
Advisory Council Chair