



**WOODLANDS LIBRARY COOPERATIVE
ADVISORY COUNCIL**

Thursday, October 27, 2022

MINUTES

Order

The Advisory Council meeting, held at the Albion District Library, was called to order at 10:04 am by Angela Semifero, Advisory Council Chair.

Introductions

In-Person

Cindy Stanczak – Albion District Library
Karen Hill - Hillsdale Community Library
Trixie McMeeking – Homer Public Library
Laura Orłowski – Jonesville District Library
Angela Semifero – Marshall District Library
Cory Grimminck – Portland District Library
Kate Pohjola Andrade – Woodlands Library Cooperative
Laura Claucherty – Woodlands Library Cooperative

Remotely

Kristina Reynolds – Bath Township Public Library
Tamara Denby – Clinton Township Public Library
Bryonna Barton – Eaton Rapids Area District Library
Lise Mitchell – Grand Ledge Area District Library
Jessica Spangler – Hillsdale Community Library
Joann Simmons – Hudson Carnegie District Library
Mattie Cook-Hildebrandt – Lyons Township District Library
Barbara Beaton – Milan Public Library
Lu Ann Stachnik – Pottersville-Benton Township District Library
Lisa Bell – Sunfield District Library
Joyce Gendron – Waldron District Library
Perri Saunders – White Pigeon Township Library

Agenda Approval

It was moved to approve the agenda as presented. (Moved: Stanczak, Second: McMeeking. Motion: Carried.)

Minutes

It was moved to approve the minutes from the August 18, 2022, Advisory Council meeting. (Moved: Saunders, Second: Reynolds. Motion: Carried.)

Financial Report

Woodlands' audit is currently being conducted; the audit findings will be discussed at the November Governing Board meeting. We received slightly more revenue last year than projected.

Committee Reports

Children & Teen Services and Continuing Education

The Children & Teen Services Committee and the Continuing Education Committee are both inactive.

Personnel

There has been no activity in the Personnel Committee.

Planning and Evaluation

The Planning & Evaluation Committee held a pop-up committee meeting to review and recommend the budget to the Council, which was discussed in August. It then moved on to the Governing Board in September where it was approved. State aid will be fully funded next year.

eResources

The eResources Committee has been very active maintaining the Woodlands Downloadable Library. They have been busy selecting materials, including over \$70,000 in ARPA grant materials, and have reviewed the materials challenges policy for the group collection.

Each of the eResources committee members will receive the special Spirit of Woodlands Award for service above and beyond expectations. The Spirit of Woodlands Award goes to outstanding work on behalf of the cooperative, and honorees are selected by the Woodlands director.

The honorees are:

Amber Laude - East Lansing Public Library (chair)
Barbara Beaton - Milan Public Library
Susan Bogner - DeWitt District Library
Sara Horn - Charlotte Community Library
Jennifer Saul - Monroe County Library System
Mary Vergowven (retired) - Monroe County Library System

Unfinished Business

There was no Unfinished Business for this Advisory Council meeting.

New Business

There was no New Business for this meeting.

Discussion Topic

There was no Discussion Topic for this Advisory Council meeting.

Director's Report

- Kate attended the MLA Conference and talked to a lot of vendors.
- The Michigan Adventure Pass (MAP) website is being redesigned.
- Kate reminded members that if they receive a materials challenge to report them to MLA.
- Kate is seeking quotes for an outside source to overhaul our website.
- Kate is helping Bath Township Public Library with their strategic planning.
- Sara Tackett is retiring from Jackson District Library.
- Kate will be visiting libraries regionally as part of our strategic planning process.
- Kate attended the mural unveiling at the East Lansing Public Library. She reminded directors that if they were having an event at their library, please invite her and if her schedule allowed she would love to attend.
- A list of this upcoming year's benefits was distributed to the members in attendance.
- Woodlands will look into chartering a bus for members to attend the American Library Association Conference exhibition that will be in Chicago in June.

What's Happening in Your Library?**Hudson Carnegie District Library**

Joann Simmons – Joann reported that HCDL has started an astronomy program, has a gardening program, a photography group, and a new little library at a local laundromat. They will participate in Trick or Treat and give away coloring books and bookmarks. They are on the November 8th ballot. Their Friends group raised \$700 with a hot dog sale. They continue to have their Books and Brew book club group and will hold a face painting event for children provided by the Hillsdale Beauty Academy.

Pottersville-Benton Township District Library

LuAnn Stachnik – LuAnn shared that PBTDL participated in their local trunk or treat and had 250 kids attend. They are in the middle of their annual audit. The Friends will hold their silent auction next week.

Milan Public Library

Barbara Beaton – Barbara said Milan updated all of their policies and had them reviewed by Anne Seurnyck. They collaborated with the Milan Historical Society for a joint program on Motor City Ghost Hunter with a house tour. They had to schedule an additional tour because of so much interest.

Bath Township Public Library

Kristie Reynolds – Kristie said they had a Halloween Carnival. They are working on strategic planning, and she is working on next year's budget.

Hillsdale Community Library

Jessica Spangler – Jessica reported she is new to the position. They will have an event for children to stop by the library during trick or treat. They have been updating their policies and will be creating a director evaluation. Their Friends group is up and running again. During the Christmas in the City celebration the Friends group will be distributing giveaways, selling t-shirts, and will have a story time with crafts.

Waldron District Library

Joyce Gendron – Joyce said they had a book sale on Labor Day, their annual car cruise-in, and a meet and greet for local political candidates. They've had a good turnout for the art classes. They are having their audit done. The annual Friends pie sale fundraiser sold 400 pies. Their kid's club is going strong.

Homer Public Library

Trixie McMeeking – Trixie said they gave out prizes and treats for the downtown Halloween celebration. They also had 12 vendors participate in their Holiday shopping event. They converted their lighting to LED and were amazed at the improvement in the quality of light. The Lion's Club is partnering with the library in a poster contest. On December 1st they will participate in the Santa Parade with a Storytime, cookies and hot chocolate. Children will also be able to write a letter to Santa. They have a Leap into Science program featuring light and shadow for 1st graders.

Portland District Library

Cory Grimminck – Cory said they have been busy with programming. They had an issue where someone was writing fraudulent checks off their account and have been trying to get that mess resolved. They will hold an in-person Halloween Carnival with ticket style admission, and Cory will be the fortune teller. A grant that they applied for with the school has been awarded.

Eaton Rapids Area District Library

Bryonna Barton – Bryonna said they have launched a capital campaign to renovate the library. They will participate in their Hometown Family Christmas and will have library t-shirts for sale as a fundraiser.

Jonesville District Library

Laura Orlowski – Laura said they too have been awarded a grant to collaborate with the school. They have just completed phase 1 of a 3-phase process carpet upgrade, and are starting phase 2.

Albion District Library

Cindy Stanczak – Cindy reported they have a new archivist starting soon. They also have two Board positions to fill. For staff in-service day they explored mental health and got experience handling a fire extinguisher. Their policy committee is working on a materials selection policy. They have been sharing photos with Albion's sister cities in France and Spain.

Grand Ledge Area District Library

Lise Mitchell – Lise reported they will host a haunted house on Friday, and people are expected to dress up. They will participate in the local Christmas Parade and are providing take home gingerbread house kits. They held a half day in-service day on customer service and staff appreciation. They continue to work with the schools.

Marshall District Library

Angela Semifero – Angela said she is proud of her staff for supporting each other, and they are back to pre-covid levels. They had their annual walking tour of Marshall Historic Houses to honor John Bellairs' book *The House with a Clock in Its Walls*. The book was inspired by the Cronin House in Marshall. They had a program featuring homemade ice cream, which included samples. Attendance at teen programs has increased, and they will host a Pokémon Festival. They are currently providing 9 outreach story times.

Sunfield District Library

Lisa Bell – Lisa reported that they are getting ready for their Friend's Holiday Raffle. They are doing some house cleaning and got a nice book rack from the Albion District Library. They are doing a digitization project of their local newspaper that is no longer in print. They took part in the Eaton County library photo contest and enjoyed the in-person event.

Public Participation

There was no public participation for this Advisory Council meeting.

Next Meeting

The next meeting will be held on December 15, 2022, at 1:00 pm. We are planning a holiday potluck at noon on the day of the meeting.

Adjourn

It was moved to adjourn the Advisory Council meeting at 11:40 am. (Moved: Stanczak, Second: Grimminck. Motion: Carried.)



Angela Semifero, Woodlands Library Cooperative
Advisory Council Chair