



**WOODLANDS LIBRARY COOPERATIVE
ADVISORY COUNCIL**

Thursday, February 16, 2023

MINUTES

Order

The Advisory Council meeting, held virtually, was called to order at 10:06 am by Cory Grimminck.

Introductions

Cindy Stanczak – Albion District Library
Janice Jones – Constantine Township Library
Lise Mitchell – Grand Ledge Area District Library
Jessica Spangler – Hillsdale Community Library
Trixie McMeeking – Homer Public Library
Joann Simmons – Hudson Carnegie District Library
Micki Morgret – Hudson Carnegie District Library
Shelly Wykes – Litchfield District Library
Angela Semifero – Marshall District Library
Susan Wess – Milan Public Library
Colleen Leddy – Stair District Library
Lisa Bell – Sunfield District Library
Susan Bach – Tecumseh District Library
Carla Rumsey – Vermontville Township Library
Joyce Gendron – Waldron District Library
Perri Saunders – White Pigeon Township Library
Kate Pohjola Andrade – Woodlands Library Cooperative
Laura Claucherty – Woodlands Library Cooperative

Agenda Approval

It was moved to approve the agenda as presented. (Moved: Stanczak, Second: Saunders. Motion: Carried.)

Minutes

It was moved to approve the minutes from the December 15, 2022, Advisory Council meeting. (Moved: McMeeking, Second: Bell. Motion: Carried.)

Financial Report

Woodlands has not received state aid yet this year, so we are currently using reserve funds to pay bills. Our auditor presented the audit findings to our Board at their January meeting. The auditor gave our 2021-22 audit a great review and the board approved it.

Committee Reports

There has been no activity with the Woodlands committees. Kate has put out a request for volunteers to serve on the committees, and if you would like to volunteer let her know.

eResources

The eResources committee continues to maintain the OverDrive collection for Woodland's members.

Unfinished Business

There was no Unfinished Business for this Advisory Council meeting.

New Business

There was no New Business for this meeting.

Discussion Topic

There was no Discussion Topic for this meeting.

Break

The Advisory Council did not take a break.

Director's Report

- Woodlands will be providing the Hoopla service for streaming content free to all members. If you already have a Hoopla account, funds will be deposited into your account to use however you wish. We are hoping to have this service available at the beginning of March.
- Kate attended the board meeting of the DeWitt District Library.
- Kate has been helping Bath Township Library to finalize their strategic plan.
- Registration for the MLA Advocacy Day is now open and there will be a limit of only 125 registrants.
- Kate reminded the members that if they have an event scheduled at their library to let her know and she will try to attend.
- Kate will attend the St. Joseph County librarians group meeting at the end of March.
- Woodlands will update our logo and website this year.
- Kate said that Woodlands will be taking a chartered bus to ALA in Chicago in June, and details will be available sometime in March.

What's Happening in Your Library?**Hudson Carnegie District Library**

Joann Simmons – Joann reported that Micky Morgret is currently training to take over the directorship at Hudson. They got through their Christmas dinner and Friends fundraiser event. She also said they are busy catching up on other things.

Sunfield District Library

Lisa Bell – Lisa said they have been working on setting up EFT deposits for state aid funds. They had MeL staff training, and it was very beneficial. They are working on obtaining a grant for a digitization project.

Albion District Library

Cindy Stanczak – Cindy said it was great to see those who attended the December meeting and potluck. They had someone volunteer for their board, he passed away before he could take office, now they are trying to replace him. They have a new head of public services, but another staff member has resigned.

Vermontville Township Library

Carla Rumsey – Carla said they have been updating their policies. She also happily reported that all her staff received a stipend to attend the ALA Conference in Chicago this year. They are starting to plan summer reading events.

Litchfield District Library

Shelly Wykes – Shelly said they have an after-school program every day, and they started up Storytime on Fridays. They received a grant for summer reading.

Hillsdale Community Library

Jessica Spangler – Jessica said the Board has a new member from the school board. Of a staff of 5, they have one new person and another one just resigned. The Children's librarian is doing a phenomenal job. They are working on reclassifying their reader levels and have received a Community Foundation grant.

Stair District Library

Colleen Leddy – Colleen said they participated in Global Play Day with the local elementary school. They are holding programs with the County Health Department. They are promoting the international 100 Day Project, where patrons are encouraged to spend at least 5 to 10 minutes a day creating something. The library has put out art supplies for their patrons to create something when they come into the library. Colleen is planning on displaying the created artwork at the library. They will be participating in the

Great British Baking Tour program. Colleen also said she has been a resource person for her Grandson's 5th grade class while they explored the issue of banned books.

Grand Ledge Area District Library

Lise Mitchell – Lise said they are getting ready for March is Reading Month. They are working on their 5-year strategic plan. They will update their youth services furniture and are getting ready for summer reading. She also said they have signed up for HealthiestYou through MLA.

Tecumseh District Library

Susan Bach – Susan said they have a millage renewal coming up in May, and they are promoting it. They will have their seed library again this year with an emphasis on flowers, which were the most popular last year. They continue to enlarge their Library of Things. They are updating their lighting to LEDs.

White Pigeon Township Library

Perri Saunders – Perri said they were closed for Martin Luther King Jr. Day so staff could volunteer at the local elementary school library, which currently does not have a staff. They wrapped up Winter Reading. They have finally been approved for 501 (c) 3 status, which was a serious time commitment, cost \$15,000 in legal fees, and took about 8 months to complete. And she said she was very excited about the deposit into their Hoopla account.

Milan Public Library

Susan Wess – Susan said circulation and foot traffic are still down from covid, but program attendance is good. She has been dealing with a frustrating UEI number problem. They have updated their Bylaws and have been working on policies. Some of the policies are being looked at by attorneys, while others it has not been necessary so those are going straight to the board.

Jonesville District Library

Laura Orłowski – Laura said they completed phase 1 of their carpet replacement last fall. Now they are working on phase 2 which is the children's area, and they must move bookcases around which can't be removed totally from the area. Phase 3 is replacing the carpet on the stairs to the basement, and their insurance company issued them a grant to pay for this upgrade. Laura said they have been working with their schools to fund the library's ILS for three years and will support TumbleBooks for two years. They will celebrate 150 years in 2024, and they are getting ready for additional programming. Laura was sad to report they are losing their Children's Librarian.

Homer Public Library

Trixie McMeeking – Trixie said they are getting ready for March is Reading Month. They have a popular program on Saturday morning featuring breakfast and a book, where entire families attend together. They held a Valentine's Tea, which consisted of coffee, tea, and snacks, and had 40 people attend. They are waiting for a summer reading grant and one also for moveable shelving. With moveable shelving they could expand library space for bigger programming. She presented the library's Annual Report to the Township Board, so they are aware of how the library money is spent.

Marshall District Library

Angela Semifero – Angela said their Happy Days Camp programs were going well and have had programs on Comfort Food and Connectedness and will have a Mindfulness Spa Night tonight. They have opened children's programs to adults and have discovered that adults like playing with Legos too. Angela said they are creating a very large electric battery factory just outside of Marshall with an estimated 2,500 employees, and she has been trying to get information about how that is going to affect their revenue and service population.

Portland District Library

Cory Grimminck – Cory said they have been working with their school on a \$200,000 grant, and they will be getting a Book Bike. They have slated \$10,000 for a big summer reading kick-off party.

Constantine Township Library

Janice Jones – Janice reported that they had a local historian talk about the history of Constantine. They had 81 people attend the first session, so they added an afternoon session, and had another 49 attend. Jonathan Rand, author of American Chillers, will be there next Tuesday, and Janice is expecting a great turnout for that. They are very excited about getting set up with Hoopla. They have added another staff member to take over Children's programming and their social media.

Waldron District Library

Joyce Gendron – Joyce reported they were approved for a \$1,000 summer reading grant, and will offer a lot of crafts and painting classes. They are still working on EFT payments for state aid. They are working on raising funds for a new roof.

Eaton Rapids Area District Library

Bryonna Barton – Bryonna reported they are doing several programs for March is Reading Month, a bookmark contest, a Tournament of Books, and a Women's History Month Reading Challenge on Beanstack. On March 30th they will have Spring Break Games Day and will be setting out board games and activities for patrons. In April they will have financial literacy classes with their local Independent Bank, who will provide several presentations on various financial topics. Winter Reading went very well and they tried it paperless through Beanstack. June 10th is their summer reading kick off and building fundraiser, which will be an ambitious and terrifying 5K walk/run.

Public Participation

There was no public participation for this Advisory Council meeting.

Next Meeting

The next meeting will be on April 20, 2023, at 10:00 am.

Adjourn

It was moved to adjourn the Advisory Council meeting at 11:07. (Moved: McMeeking, Second: Stanczak. Motion: Carried.)



Cory Grimminck, Woodlands Library Cooperative
Advisory Council Member