



**WOODLANDS LIBRARY COOPERATIVE
ADVISORY COUNCIL**

Thursday, October 12, 2023

MINUTES

Order

The Advisory Council meeting, held virtually, was called to order at 10:00 by volunteer Kristie Reynolds, Bath Township Public Library Director. The Council Chair was unable to attend the meeting.

Introductions

Cindy Stanczak – Albion District Library
Kristina Reynolds – Bath Township Public Library
Mary Kennedy – Burr Oak Township Library
Mary Gallup – Clinton Township Public Library
Kate Gillham – Dorothy Hull Library
Lise Mitchell – Grand Ledge Area District Library
Laura Orłowski – Jonesville District Library
Nancy Bellaire – Monroe County Library System
Colleen Leddy – Stair District Library
Lisa Bell – Sunfield District Library
Susan Bach – Tecumseh District Library
Joyce Gendron – Waldron District Library
Perri Saunders – White Pigeon Township Library
Kate Pohjola Andrade – Woodlands Library Cooperative
Laura Claucherty – Woodlands Library Cooperative

Agenda Approval

It was moved to approve the agenda as presented. (Moved: Stanczak, Second: Bell. Motion: Carried.)

Minutes

It was moved to approve the minutes from the August 17, 2023, Advisory Council meeting. (Moved: Stanczak, Second: Saunders. Motion: Carried.)

Financial Report

The August and September financial reports are posted on the Woodlands website. October 1st is the beginning of our new fiscal year.

Committee Reports

The new committees are now forming and will be addressing tasks as they become pertinent.

Youth Services

There is no Youth Services committee report.

Continuing Education

The Continuing Education Committee will host a True Colors workshop at the Albion District Library on November 17th. The workshop provides a fun and easy to remember way for the participants to explore their own and their co-workers' distinctive personality traits. The

participants will learn to respect and appreciate those differences in the ways people function. This translates into better work relationships, improved teamwork, and more communication.

Personnel

Kate's annual evaluation will be coming out soon via Survey Monkey. Please complete the survey so your opinions are included in the results.

Budget And Finance

The Budget and Finance committee met and reviewed the draft 2023-24 Budget. The proposed Budget was presented to the Board and approved at their September meeting.

eResources

The eResources committee set up a test of the OverDrive Cost Per Copy model for a couple of titles with a large holds list. They are testing to see if this might be a good way to help some of the titles with a large amount of holds and still not be too costly for the cooperative. Woodlands' members have the opportunity to test the Craft and Hobby website to see if we think it would be a good investment for your patrons. Please check it out and let Kate know what you think.

Unfinished Business

There was no Unfinished Business for this Advisory Council meeting.

New Business

Elect New Vice-Chair

Cindy Stanczak, Albion District Library director, volunteered to become the Vice-Chair of the Advisory Council. The Advisory Council members approved Cindy Stanczak as the new Vice-Chair, and she will become the Council Chair beginning in October 2025. (Moved: Reynolds, Second: Saunders. Motion: Carried.)

Discussion Topic

Sunfield District Library

Lisa Bell proudly reported their library was one of the three selected to receive the Library of Michigan Award. She is busy working on their budget. They are trying to come together as a community. She wishes she had more time to do what she needs to get done.

Dorothy Hull Library

Kate Gillham said they have an all-new staff, and they are making a few mistakes, but overall doing well. They hosted a Solar Eclipse program.

Clinton Township Public Library

Mary Gallup reported that they received an LSTA Grant. They will offer digital literacy classes and will install soundproof study cubicles.

Waldron District Library

Joyce Gendron said she is proud of her supportive Board and has enjoyed working with them. Joyce is leaving and they are having a hard time finding someone to take over as Director.

White Pigeon Township Library

Perri Saunders reported they have raised \$90,000 for a new bookmobile. They were very grateful to receive the Library of Michigan Education Stipend so she and a staff member could attend the Association of Bookmobiles and Outreach Services Conference in October. She learned how important library outreach will be for their community.

Stair District Library

Colleen Leddy said she is proud of their outdoor musical installation and for how well the whole process worked out. Her community really enjoys them, and she feels rewarded for her efforts daily.

Monroe County Library System

Nancy Bellaire said one of her communities, with the most vulnerable population, received a grant to replace their branch library. She also said she is not happy that their penal fines are down by about 50% due to various factors.

Tecumseh District Library

Susan Bach said on September 30th they had a 20-year Celebration on becoming a District Library, which turned out to be a fun and happy day. She said she is proud of her Trustees, Friends, and staff. She said one thing she would change is that her library, built in the 1960s, has a flat roof.

Albion District Library

Cindy Stanczak reported that they had a roof leak which soaked their meeting room upstairs, right after they had just replaced a broken ceiling joist. They will replace their HVAC for their main floor. She said she got her budget completed in September, and they celebrated Festival of the Forks, Albion's yearly festival, with their annual book sale. They also gave out printed library swag at the festival. They are getting ready for a millage in 2026. They will be replacing their security system.

Bath Township Public Library

Kristie Reynolds reported she is proud of how well her staff work together. She is working on her budget for next year. She also said one thing she would change would be her stress level associated with her job.

Burr Oak Township Library

Mary Anne Kennedy reported she is proud to have new shelves for the new books they have, and the way they arranged the extra furniture. She is proud of all those working together peacefully and with fun.

Jonesville District Library

Laura Orlowski said she is proud of the hard work her staff put in for the last 6 months while they were short-staffed. They are now back to full staff and slowly catching up. She wishes she could spend more of her director time doing library work and less time in the politics of the library world.

Grand Ledge Area District Library

Lise Mitchell said she is proud of her reading challenge program. Their biggest issue is space, and they are working on that issue with new shelving this week.

Director's Report


- Katre is currently reviewing the Woodlands policies and procedures. She is also working on updating our logo and website.
- She reported that if she could change anything she would be able to teleport so she would have more time to get out and visit more members.
- Kate has visited several libraries and board meetings, including the Bellevue Township Library, the Dorothy Hull Library, and the Schultz-Holmes Memorial Library. She has worked with the Eaton Rapids Area District Library on strategic planning. She attended the board meeting of the East Lansing Public Library and talked to the board about hiring a new director and strategic planning options.
- Kate encouraged members to try out the Craft and Hobby trial and will send out the login information again.
- Kate will attend the Michigan Library Association Conference next week in Kalamazoo.
- The budget for 2023-24 was approved and Woodlands will again cover the total cost of RIDES for member libraries. A Benefit Guide sheet was sent to each library to help member libraries understand all the benefits available through the cooperative.

Next Meeting

The next meeting will be Thursday, December 14, 2023. Kate asked if members were interested in a Holiday Potluck and would then offer the council meeting as a hybrid in-person meeting, and virtual meeting for those who couldn't attend in person.

Adjourn

It was moved to adjourn the Advisory Council meeting at 10:51 am. (Moved: Stanczak, Second: Saunders. Motion: Carried.)



Kristie Reynolds, Woodlands Library Cooperative
Bath Township Public Library Director